



Board of Trustees

Darrin Rendleman, President
Tom Helfrich, Vice President
Larry Estep, Sec/Treasurer
Cindy Weber, Trustee
Keith Steele, Trustee

**Limestone Township Fire
Protection District**

Larry W. Gilmore, Fire Chief

6105 W. Plank Rd.
Peoria, Illinois 61604
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**BOARD OF TRUSTEES
MEETING MINUTES**

Called to order on THURSDAY, AUGUST 13, 2015 AT 7:00pm by Trustee Rendleman

Central Fire Station - 6105 W. Plank Rd. - Meeting Room - Peoria, Illinois 61604

**CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE**

I. ROLL CALL BY BOARD SECRETARY

Trustee Helfrich - Present, Trustee Rendleman - Present, Trustee Weber - Present, Trustee Estep - Present, Trustee Steele - Present. 5 of 5 Trustees present.

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

III. REPORT OF DISTRICT ACCOUNTANT

- A. Review and approval of 2014-2015 fiscal year audit engagement letter

Motion to approve the 2014-2015 Fiscal year audit engagement letter by Trustee Rendleman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

- B. Review and approval of 2015-2016 Tentative Budget

Motion to approve the tentative 2015-2016 budget and direct the secretary to post per required law by Trustee Steele. Seconded by Trustee Rendleman. No further discussion. Motion carried 5-0.

IV. REVIEW AND APPROVAL OF TREASURER'S REPORT

- A. July 2015 Treasurer's report

Motion to approve the July 2015 Treasurer's Report by Trustee Steele. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

Item	\$ Total	From	PO #	Account
Intuit Check Form Leaders	47.97	Intuit		527
Trustee iPad Software	1.05	iTunes		527
Google Storage	1.99	Google		527
Adobe Acrobat Subscription	15.93	Adobe Systems		527
Repair tire on 363	22	Ron's	15-88	502
Medical Supplies	378	EMP	15-89	569
PM on 2 fans and 2 generators	849.37	Midwest	15-92	565
Firefighter Physicals	358	OSF	15-93	567
Airpack Seal	15.91	MES	15-94	565
Fuel mix/headlights/oil	131.44	O'Reilly	15-95	502
Replace alternator and belt on 325	2353.14	Global	15-97	502
324 Repairs, oil and fuel leaks, cap pump	4708.10	Centre State	15-98	502
Replace tensioner on 333, pat only no labor	149.96	Centre State	15-98	502
Replace alternator under warranty labor charge only	310.50	Centre State	15-98	502
Service call and replacement batteries	578.30	Centre State	15-98	502
Replaced idler pulley on 333, no charge for labor	287.28	Centre State	15-98	502
	\$10,208.94			

Motion to approve \$10,208.94 in non-reoccurring expenses by Trustee Steele. Seconded by Trustee Rendleman. No further discussion. Motion carried 5-0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of July 9, 2015

Motion to approve the July 9, 2015 Meeting Minutes by Trustee Weber. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

B. Special meeting minutes of July 14, 2015

Motion to approve the July 14, 2015 Special Meeting Minutes by Trustee Rendleman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

VIII. CITIZEN REMARKS AND CORRESPONDENCE

IX. REPORT OF COMMAND

For the month of July there were 110 calls, 74 BLS, 2 Fire, 5 Opening Burn, 9 MVA, 20 other. Averaging 3.54 calls per day averaging 6.37 members per call.

Chief receive a verbal resignation from Andy Jason last week. Motion to accept Andy Jason’s verbal resignation by Trustee Rendleman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

X. BUDGET REQUEST

Item	Item	From	PO#	Account
5 year hydro on 9 bottles and annual maint/test	1263	SCBA's	15-91	565
POV travel and hotel for Rogers/Dill/Heskett (IFSI)	285	Reimbursement	15-96	541
Medical Supplies	406.95	EMP	15-99	569
	\$1954.95			

Motion to approve \$1954.95 in budget request by Trustee Estep. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

Seeing no objections a 10 minute recess was called by Trustee Rendleman at 8:18pm.

Meeting called back to order by Trustee Rendleman at 8:27pm.

Trustee Helfrich - Present, Trustee Rendleman - Present, Trustee Weber - Present, Trustee Estep - Present, Trustee Steele - Present. 5 of 5 Trustees present.

XI. BRICKS & MORTOR PROGRAM

A. Building project committee report

1. Budget Review
2. Building Project Expense Approvals

Item	\$ Total	From	PO #	Account
Kitchen Refrigerator Ice Maker	49.99	Sherman's		598
Network Rack and Installation	694	Christenberry		598
Access Control Computer	692.42	Dell		598
Display port to VGA adapter	31.86	Dell		598
I AM Responding Computer (Central and Station 2)	590.75	Dell		598
Dell Computers (Chief Gilmore and Deputy Chief Hoerr)	2323.46	Dell		598
Dell Port Replicators & Monitors (2)	718.21	Dell		598
Windows 7 Professional	142.98	NewEgg		598
Server UPS (2)	955.98	NewEgg		598
KVM Switch	92.88	NewEgg		598
Server Rack Power Strips	95.98	NewEgg		598
KVM Cables Kits (4)	55.56	NewEgg		598
Configure training room AV with Digi Box	420	Thompson Elect		598
Floor Scrubber / air compressor / shelving units / flam locker	4559.63	Grainger	15-90	595
Hose Rack/ Gear Rack, winder, benches, bottle rack	7650.00	Air One	15-100	595
	\$19,073.70			

Motion to approve \$19,073.70 in budget request by Trustee Steele. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

B. Review and approval of drawdown payment #16 to Peoria Metro for \$285,457.47

Motion to approve the payment for Drawdown request #16 to Peoria Metro in the amount of \$285,457.47 by Trustee Rendleman. Seconded by Trustee Estep. No further discussion. Motion carried 5-0.

C. Review and approval of payment to FGM for \$1021.50

Motion to approve the payment to FGM in the amount of \$1021.50 by Trustee Helfrich. Seconded by Trustee Rendleman. No further discussion. Motion carried 5-0.

D. Review and approval of change order #8 for \$21,093

1. Installation for new location of ice machine including filters = \$1496
2. Exterior lock changes = \$2,885
3. Credit for Dry Erase Boards = (\$200)
4. Concrete paving at Central \$15,900

5. VCT Flooring in EMS Room at Central = \$1012

Motion to approve change order #8 for \$21,093 by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

XII. OLD BUSINESS

A. Review and approval of Trustee mileage expense reimbursement to Larry Estep total \$148.81

Motion to reimburse Larry Estep for mileage in the amount of \$148.81 by Trustee Rendleman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

B. Review and approval of 1 year lease extension with Village of Norwood for Fire Station #3

Motion to approve a 1 year lease extension for Station 3 with the Village of Norwood by Trustee Rendleman. Seconded by Trustee Steele. No further extension. Motion carried 5-0.

C. Review and approval of revised Inter Governmental Agreement with Peoria County of the sale of current Central Station Property

Motion to approve the revised draft of the Inter Governmental Agreement with Peoria County of the sale of current Central Station Property by Trustee Helfrich. Seconded by Trustee Estep. No further discussion. Motion carried 5-0.

D. Review and approval of Insurance renewals

Motion to approve insurance renewal for a total of \$33,586 by Trustee Helfrich. Seconded by Trustee Estep. No further discussion. Motion carried 5-0.

E. Review and approval of renewal of Union Pacific Railroad beautification lease totaling \$400

Motion to renew 1 year beautification lease with Union Pacific Railroad for \$400 by Trustee Estep. Seconded by Trustee Rendleman. No further discussion. Motion carried 5-0.

F. Approve additional \$469 for PO 15-75 that was previously approved for \$1000 for Annual Hurst Tool Maintenance from 5 Alarm.

Motion to add \$469 to the previously approved amount of \$1000 for PO 15-75 by Trustee Rendleman. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

XIII. NEW BUSINESS

None

XIV. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

None

XV. CLOSED SESSION - ROLL CALL VOTE BY BOARD SECRETARY

None

XVI. ANNOUNCEMENT/ACKNOWLEDGEMENTS

None

XVII. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

A public budget hearing will be held on Thursday September 17, 2015 at the new Central Fire Station located at 7800 W. Plank Rd. at 7:00pm

The next regular meeting of the Board of Trustees will be held on Thursday September 17, 2015 at the new Central Fire Station at 7800 W. Plank Rd. following the public budget hearing.

XVIII. ADJOURNMENT

Without objection the meeting was adjourned by Trustee Rendleman at 9:21pm.