



**Board of Trustees**

Darrin Rendleman, President  
Tom Helfrich, Vice President  
Larry Estep, Sec/Treasurer  
Cindy Weber, Trustee  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**  
Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
T (309) 697-4312  
F (309) 697-4860  
Board@LimestoneFire.net  
www.limestonefire.org

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**BOARD OF TRUSTEES  
MEETING MINUTES**

**Called to order on THURSDAY, NOVEMBER 12, 2015 AT 7:06pm by Trustee Rendleman**

Central Fire Station - 7800 W. Plank Rd. - Meeting Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY BOARD SECRETARY**

Trustee Helfrich - Present, Trustee Rendleman - Present, Trustee Weber - Present, Trustee Estep - Present, Trustee Steele - Not Present. 4 of 5 Trustees present.

**II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

**III. REPORT OF DISTRICT ACCOUNTANT**

Eric Jones was in attendance to present the results of the 2014-2015 Audit Report.

A. Review and approval of 2015-2016 Tax Levy

Motion to approve the 2015-2016 Tax Levy Ordinance by Trustee Estep. Seconded by Trustee Weber. No further discussion. Motion carried 4-0.

B. Review and approval of 2014-2015 Audit Report

Motion to approve the 2014-2015 Audit Report by Trustee Rendleman. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

C. Review and approval of monthly accounting engagement letter with Eric Jones

Motion to approve the monthly accounting engagement letter with Eric Jones by Trustee Estep. Seconded by Trustee Weber. No further discussion. Motion carried 4-0.

**IV. REVIEW AND APPROVAL OF TREASURER'S REPORT**

A. October 2015 Treasurer's report

Motion to approve the October 2015 Treasurer's Report by Trustee Weber. Seconded by Trustee Rendleman. No further discussion. Motion carried 4-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

| <b>Item</b>  | <b>\$ Total</b>    | <b>From</b>           | <b>PO #</b> | <b>Account</b> |
|--|--------------------|-----------------------|-------------|----------------|
| <b>Trustee Annual Compensation<br/>- Helfrich, Rendleman &amp; Steele \$600, Weber \$595</b> | \$2,398.00         |                       |             | 521            |
| <b>344 Repair Hydraulic Leak</b>   | \$574.61           | Global                | 15-119      | 502            |
| <b>Annual Software online backup services</b>  | \$200.00           | Sora Technologies     |             | 527            |
| <b>Annual Dues</b>   | \$450.00           | IAFPD                 |             | 561            |
| <b>Office Supplies</b>   | \$110.34           | Office Max            |             | 527            |
| <b>Adobe Software Subscription</b>   | \$15.93            | Adobe                 |             | 527            |
| <b>Microsoft Office for Mac</b>  | \$106.24           | iTunes Online Store   |             | 527            |
| <b>Office Supplies - Magnets</b>   | \$21.90            | Amazon Marketplace    |             | 527            |
| <b>Office Supplies - Magnets</b>   | \$16.49            | Magcraft              |             | 527            |
| <b>Google Storage</b>  | \$1.99             | Google                |             | 527            |
| <b>Overage copier services charges</b>   | \$14.52            | RK Dixon              |             | 527            |
| <b>Rugs/mats for Central</b>   | \$416.88           | Consolidated Plastics | 15-115      | 589            |
| <b>Tires and Rims for 321</b>  | \$4,469.48         | Gem City              | 15-116      | 502            |
| <b>Mailbox/post/concrete</b>   | \$71.85            | Lowes                 | 15-120      | 589            |
| <b>Station Supplies</b>  | \$3.44             | Bellevue Hdwr         | 15-121      | 556            |
| <b>PM 362</b>  | \$37.95            | Ron's                 | 15-122      | 502            |
| <b>Medical Supplies</b>  | \$266.24           | Moore Medical         | 15-123      | 569            |
| <b>Trailer for Polaris</b>   | \$1,575.00         | Trivoli Trailer Sales | 15-124      | 591            |
| <b>Title and "M" plates for trailer</b>  | \$103.00           | IL Sec of State       | 15-125      | 591            |
| <b>Storage Racks for Central and Membership</b>  | \$852.80           | Sam's                 | 15-127      | 589            |
| <b>Tow 325 to Centre-State</b>   | \$250.00           | Mr. Tow'it            | 15-128      | 502            |
| <b>Replace front wheel oil cap and seal</b>  | \$231.21           | Altorfer              | 15-129      | 502            |
| <b>Couplings and hose for coffe maker</b>  | \$22.64            | B'ville Hdwr          | 15-130      | 556            |
| <b>Annual Pump and PM on 324</b>   | \$1,793.00         | Global                | 15-131      | 502            |
| <b>342 Lift pump (add from estimate due to misquote)</b>                                     | \$622.42           | Centre State          | 15-132      | 502            |
|  | <b>\$14,625.93</b> |                       |             |                |

Motion to approve \$14,625.93 in non-reoccurring expenses by Trustee Rendleman. Seconded by Trustee Weber. No further discussion. Motion carried 4-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

A. Budget hearing minutes of September 17, 2015

Motion to approve the September 17, 2015 Budget Hearing Meeting Minutes by Trustee Rendleman. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

B. Regular meeting minutes of October 8, 2015

Motion to approve the October 8, 2015 Meeting Minutes by Trustee Helfrich. Seconded by Trustee Rendleman. No further discussion. Motion carried 4-0.

Seeing no objections a 10 minute break was called by Trustee Rendleman at 8:07pm.  
Meeting was called back to order by Trustee Rendleman at 8:17pm

Attendance: Trustee Helfrich - Present, Trustee Rendleman - Present, Trustee Weber - Present, Trustee Estep - Present, Trustee Steele - Not Present. 4 of 5 Trustees present.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

**IX. REPORT OF COMMAND**

98 Emergency calls in the month of October (4.62q members per call). 56 BLS, 6 Fires 14 MVA, 22 Other

**X. BUDGET REQUEST**

| Item                                      | \$ Total           | From       | PO #   | Account |
|---|--------------------|------------|--------|---------|
| Airpack bottles                           | \$9,040.00         | MES        | 15-117 | 593     |
| Physical for Graves/Littrell/Gunzenheiser | \$537.00           | OSF        | 15-126 | 567     |
| 5 Structural Helmets                      | \$1,200.00         | MES        | 15-133 | 566     |
| 10 Structural Helmet Shields              | \$900.00           | Fire Store | 15-134 | 566     |
|   | <b>\$11,677.00</b> |            |        |         |

Motion to approve \$11,677 in budget request by Trustee Rendleman. Seconded by Trustee Estep. No further discussion. Motion carried 4-0.

**BRICKS & MORTOR PROGRAM**

- A. Building project committee report
- B. Building Project Expense Approvals

| Item  | \$ Total          | From                 | PO #   | Account |
|---|-------------------|----------------------|--------|---------|
| PA Speaker Extension                        | \$1,108.00        | Christenberry        | 15-118 | 589     |
| 2014 Property Taxes Due                     | \$27.11           | Wiebler Family Trust |        | 584     |
| Open House Fence/Sign Post                  | \$85.18           | Tractor Supply       |        | 589     |
| Station 2 UPS                               | \$489.97          | NewEgg               |        | 598     |
| Station 2 Rack Power Strip                  | \$51.98           | NewEgg               |        | 598     |
| Open House Display Boards (St. 5)           | \$91.99           | FedEx Office         |        | 589     |
| Open Hosue Display Boards (St. 2 & 4)       | \$156.93          | FedEx Office         |        | 589     |
| Open House Printing                         | \$21.08           | FedEx Office         |        | 589     |
| HDMI to VGA Adapter - St 2. IAMRESPNDING PC | \$37.18           | Dell Sales           |        | 598     |
| Phone/Door Intercom Interface               | \$1,720.00        | Christenberry        |        | 589     |
|   | <b>\$3,789.42</b> |                      |        |         |

Motion to approve \$3,789.42 in building budget request by Trustee Estep. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

- C. Review and approval of drawdown payment #19 to Peoria Metro for \$70,707.45

Motion to approve the payment for Drawdown request #19 to Peoria Metro in the amount of \$70,707.45 by Trustee Estep. Seconded by Trustee Weber. No further discussion. Motion carried 4-0

- D. Review and approval of Change Order #9 with Peoria Metro total \$2,634

1. Utility Expense Credit (\$6,004)
2. Station 2 Bollards \$4,500
3. Station 2 New Water Line from Main to Building \$4,138

Motion to approve the change order #9 in the amount of \$2,634 by Trustee Rendleman. Seconded by Trustee Weber. No further discussion. Motion carried 4-0

## XI. OLD BUSINESS

- A. Review and selection of Snow Removal services provider for 2015-2016 snow season.

Motion to approve Classy Grass as the Snow Removal vendor for the 2015-2016 snow season by Trustee Estep. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0

## XII. NEW BUSINESS

## XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

- A. Reminder for all Trustees to complete FOIA Training

1. [http://foia.ilattorneygeneral.net/electronic\\_foia\\_training.aspx](http://foia.ilattorneygeneral.net/electronic_foia_training.aspx)

**XIV. CLOSED SESSION - ROLL CALL VOTE BY BOARD SECRETARY**

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be held on Thursday December 10, 2015 at the Central Fire Station at 7800 W. Plank Rd. at 7:00pm.

**XVII. ADJOURNMENT**

Without objection the meeting was adjourned by Trustee Rendleman at 9:22pm.

