



**Board of Trustees**

Darrin Rendleman, President  
Tom Helfrich, Vice President  
Larry Estep, Sec/Treasurer  
Cindy Weber, Trustee  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**  
Larry W. Gilmore, Fire Chief

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**BOARD OF TRUSTEES  
MEETING MINUTES**

**Called to order on Thursday, January 12, 2017 AT 7:00 pm by Trustee Rendleman**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY BOARD SECRETARY**

Trustee Helfrich - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Rendleman - Present, Trustee Estep - Present. 5 of 5 Trustees present.

**II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

Duty Crew Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Rhett Fink has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Duty Crew only.

Motion to bring Candidate Fink onto Limestone as a Probationary Firefighter for the Duty Crew by Trustee Estep. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Duty Crew Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Stephen Wells has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Duty Crew only.

Motion to bring Candidate Wells onto Limestone as a Probationary Firefighter for the Duty Crew by Trustee Estep. Seconded by Trustee Helfrich. Additional questions from Trustee Weber. Motion carried 5-0.

Candidate Drew Zachman has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to ask questions of the Chief regarding the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Duty Crew only.

Motion to bring Candidate Zachman onto Limestone as a Probationary Firefighter for the Duty Crew by Trustee Estep. Seconded by Trustee Steele. Additional questions from Trustee Weber. Motion carried 5-0.

**III. REPORT OF DISTRICT ACCOUNTANT**

Laurie M Johnson from Steven D. Greim & Company was available to discuss the transition from Eric Jones CPA to the new firm. The Board will have a new engagement agreement to sign at the February meeting.

**IV. REVIEW AND APPROVAL OF TREASURER’S REPORT**

A. December 2016 Treasurer’s report

Motion to approve the December 2016 Treasurer’s Report by Trustee Rendleman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5 to 0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item	\$ Total	From	PO #	Account
Office Supplies	\$104.58	Office Max		604
Sams Club Membership Renewal	\$45.00	Sams Club		604
Legal notice publications	\$82.50	Limestone Publishing		604
Eric Jones Retirement Flowers	\$57.00	Geier Florist		611
Repair/Replace air compressor on 324	\$1,404.66	Global	16-125	614
PM on 363	\$83.74	Uftring	16-126	614
Scudder,H and Graves EMT Class	\$990.00	PAEMS	16-127	619
Confidential Bin purge	\$35.00	AAA	16-128	604
Annual Inspection on extinguishers	\$255.20	Getz	16-129	615
DEF for 326 and vehicle supplies	\$63.95	O'Reilly	16-130	614
Station Supplies	\$126.00	Dollar General	16-131	603
2(two) CO2 monitors	\$529.66	Grainger	16-132	605
Coffee maker repair	\$70.00	BevChem	16-133	616
10(ten) airpack bottles	\$9,375.00	MES	16-134	645
Reimburse Chief Gilmore (\$73.07)			16-135	
- Vehicle parts	\$8.58	O'Reilly		614
- Training Meal	\$54.00	La Gondola		602
- Shipping	\$4.43	USPS		604

Item	\$ Total	From	PO #	Account
- Coffee	\$6.06	Dollar General		602
<b>Tow 333</b>	\$200.00	Mr. Towit's	17-04	614
	<b>\$13,495.36</b>			

Motion to approve non recurring expenses totaling \$13,495.36 by Trustee Rendleman. Seconded by Trustee Steele. No further discussion. Motion carried 5 to 0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

A. Regular meeting minutes of December 8, 2016

Motion to approve the regular meeting minutes of December 8, 2016 by Trustee Rendleman. Seconded by Trustee Weber. No further discussion. Motion carried 5 to 0.

B. Closed meeting minutes of December 8, 2016

Motion to approve the closed meeting minutes of December 8, 2016 by Trustee Rendleman. Seconded by Trustee Weber. No further discussion. Motion carried 5 to 0.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

Thank you Letter and donation of \$500 from Cedars of Lebanon Resident's Association.

Thank you letter and donation of \$100 from Josh L. Boucher for a call the District's responded on.

**IX. REPORT OF COMMAND**

In the month December the Fire District responded to 120 emergency calls. 3.87 per day, 4.3 member per call, 88 BLS, 4 Fire, 13 MVA, 15. The yearly total for 2016 is 1386 or 3.79 calls per day. 5.6 members per call. Addition 1367 additional hours outside of emergency calls given by volunteers for other services (not including training hours).

**X. BUDGET REQUEST**

Item	\$ Total	From	PO #	Account
<b>Medical Supplies</b>	\$361.39	Moore Medical	17-01	606
<b>4 Helmet Shields</b>	\$290.00	Fire Store	17-02	605
<b>4 structural coats and 4 structural pants</b>	\$4,900.00	Alexis	17-03	605
	<b>\$5,551.39</b>			

Motion to approve budget request totaling \$5,551.39 by Trustee Estep. Seconded by Trustee Rendleman. No further discussion. Motion carried 5 to 0.

**XI. OLD BUSINESS**

- A. Review and approval of accounting services engagement agreement

Tabled to next month. No action taken

- B. Review and discussion of a proposed ordinance 2017-2-1: POLICY PURSUANT TO THE LOCAL GOVERNMENT TRAVEL EXPENSE CONTROL ACT

The ordinance was discussed with not action taken.

A 10 minute recess was called by Trustee Rendleman at 8:53pm.

Meeting called back to order by Trustee Rendleman at 9:02pm.

Trustee Helfrich - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Rendleman - Present, Trustee Estep - Present. 5 of 5 Trustees present.

**XII. NEW BUSINESS**

**XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XIV. CLOSED SESSION - ROLL CALL VOTE BY BOARD SECRETARY**

Motion for an Executive Session for personnel by Trustee Rendleman. Second by Trustee Weber. No further discussion. Motion carried 5 to 0.

Trustee Rendleman recessed meeting for an executive session at 9:03pm.

Meeting called back to order by Trustee Rendleman at 9:40pm.

Trustee Helfrich - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Rendleman - Present, Trustee Estep - Present. 5 of 5 Trustees present.

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be on Thursday February 9, 2017 at the Central Fire Station at 7800 W. Plank Rd.

**XVII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Rendleman at 9:56pm.

**Approved**  
February 9, 2017  
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