



Board of Trustees

Cindy Weber, President
Tom Helfrich, Vice President
Jeffrey Hoffman, Secretary
Barry Campen, Treasurer
Keith Steele, Trustee

**Limestone Township Fire
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
T (309) 697-4312

Board@LimestoneFire.net
www.limestonefire.org

**BOARD OF TRUSTEES
MEETING MINUTES**

Called to order on Thursday, JANUARY 10, 2019 AT 7:00 pm by Trustee Weber

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE**

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Hoffman - Present, Trustee Helfrich – Present 5 of 5 Trustees Present. Also in attendance was Chief Larry Gilmore, Captain Scudder and Darlene Gramm-Bray.

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

III. REPORT OF DISTRICT ACCOUNTANT

IV. REVIEW AND APPROVAL OF TREASURER’S REPORT

A. December 2018 Treasurer’s Report

Motion to approve December 2018 Treasurer’s report by Trustee Campen Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

Item	\$ Total	From	PO #	Account
Office Supplies	\$1,140.06	Office Max	19-01	604
Service-Install Firewall & Hard drive cleanup (past)	\$795.60	Sora Technologies	19-02	604
Annual Fire Extinguisher Maintenance	\$294.40	Getz Fire	19-03	615
Winch 326 from ditch on Creek Road	\$300.00	Mr. Towit's	19-04	614
Replace door sensors/fuse on326	\$734.34	Global	19-05	614

Item	\$ Total	From	PO #	Account
Replace primer on 325	\$877.90	Global	19-05	614
Batteries for 333	\$239.66	O'Reilly	19-06	614
Security "bit-set"	\$13.99	B'ville Hardware	19-07	614
TOTAL	\$4,396.95			

Motion to approve the \$4,396.95 in non recurring expenses by Trustee Weber. Seconded by Trustee Helfrich No further discussion. Motion carried 5-0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of December 13, 2018

Motion to approve regular meeting minutes of December 13, 2018 by Trustee Weber. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

B. Review and approval of closed meeting minutes for publications as open meeting minutes for January 2018 thru December 2018.

Motion to keep closed meeting minutes January 2018 thru December 2018 as closed meeting minutes by Trustee Weber. Seconded by Trustee Keith. Motion carried 5-0

VIII. CITIZEN REMARKS AND CORRESPONDENCE

Received \$20.00 donation from Floyd & Elva Camp for Fire Report.

No Action taken.

IX. REPORT OF COMMAND

In the month of December the Fire District responded to 132 emergency calls. 4.25 per day, 4.19 members per call, 98 BLS, 7 Fire, 16 MVA, 11 other. 12 Calls duty crew only.

Chief's report provided attached to minutes.

Seeing no objections Trustee Weber called for a 10 minutes break at 7:28 pm. Meeting called back to order by Trustee Weber at 7:38 pm.

Trustee Weber – Present, Trustee Helfrich – Present, Trustee Campen – Present, Trustee Hoffman – Present, Trustee Steele – Present. 5 of 5 Trustees present.

X. BUDGET REQUEST

Item	\$ Total	From	PO #	Account
10 (ten) airpack bottles (annual buy)	\$1,010.00	MES	19-08	645
Total	\$1,010.00			

Motion to approve budget request totaling \$1,010.00 by Trustee Weber. Seconded by Trustee Steele. No further discussion. Motion carried 5 to 0.

XI. OLD BUSINESS

A. Discussion and Approval of Fiscal year 2018-2019 Accounting Engagement Letter

Motion to approve Fiscal year 2018-2019 Accounting Engagement Letter by Trustee Steele. Seconded by Trustee Helfrich. No further discussion. Motion carried 5 -0.

Motion to sign the Accounting Engagement Letter by Trustee Weber. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

B. Review of Bond Transcript Interest rate and maturity.

Chief Gilmore went over the Bond Interest rate and maturity that the Board had requested information on interest rate. No action taken.

C. Review and approval of 2018 injuries and accidents.

No injuries and accidents to report for 2018. No action taken.

XII. NEW BUSINESS

A. New Economic Interest Statement Filing Process

Each board member received a copy of the e-mail letter from Peoria County County Clerk for the new Internet-based systems for filing statements of economic interest. Darlene Gramm-Bray have submitted the names of the board members information to the Peoria County. All the board members have been set up to receive paper copies in the mail. Discussion to the board members if anyone fails to file by May 1st then a \$15 late fee applies. Anyone who fails to file by May 15th must submit a paper statement to the Peoria County Office and pay \$100 per-day penalty in additon to the \$15 late fee. Failure to file by May 31st results in ineligibility for or forfeiture of, the office or position. No further discussion.

XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

On 12/18/2018 Notice of Availability of Audit Report was submitted to Limestone News to be published in the paper on 01/02/2019. No action taken.

On 12/18/2018 Notice of 2019 Board of Trustees Meeting Dates was submitted to Limestone News to be published in the paper on 01/02/2019. No action taken.

XIV. CLOSED SESSION – ROLL CALL VOTE BY BOARD SECRETARY

XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS

Annual IAFFPD Conference (& Advance Trustee Training at Peoria Civic Center will be June 27-29, 2019.

XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be at 7:00pm on Thursday February 14, 2019 at the Central Fire Station at 7800 W. Plank Rd.

XVII. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Weber at 7:57 p.m.

APPROVED
Date & Time _____ @ _____
By: _____