



**Board of Trustees**

Cindy Weber, President  
Tom Helfrich, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.  
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**BOARD OF TRUSTEES  
MEETING MINUTES**

**Called to order on Thursday, February 14, 2019 AT 7:01 pm by Trustee Weber**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele – Not Present, Trustee Weber - Present, Trustee Hoffman - Present, Trustee Helfrich – Present 4 of 5 Trustees Present. Also in attendance Chief Larry Gilmore, Dale Hoerr, Laurie Johnson, Chris Scudder and Darlene Gramm-Bray.

**II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

**III. REPORT OF DISTRICT ACCOUNTANT**

**A. Review 1<sup>st</sup> Quarter September 30, 2018 Financial Statements**

Laurie Johnson from Greim & Company was present and review the 1<sup>st</sup> quarter September 30, 2018 Financial Statements. Had one entry that needs to be adjusted in Quickbooks. It's a journal entry for the Bond Fiscal Agent Fee that was paid out of the General Fund and not from the Bond Fund. Funds will need to be transfer from the Bond account in the General checking account.

Motion to approve adjusting journal entry in Quickbooks for September 30, 2018 Financial Statements by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**Trustee Steele arrived at 7:07 pm. 5 of 5 Trustees Present.**

**B. Review 2<sup>nd</sup> Quarter December 31, 2018 Financial Statements**

Laurie Johnson from Greim & Company was present and review the 2<sup>nd</sup> quarter December 31, 2018 Financial Statements. Had two entry that needs to be adjusted in Quickbooks. It's a journal entry for the interest on

taxes for the General Fund and Bond Fund. Funds will transfer between the Property Taxes category to the Interest Income Category.

Motion to approve adjusting journal entry in Quickbooks for December 31, 2018 Financial Statements by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**IV. REVIEW AND APPROVAL OF TREASURER’S REPORT**

**A. January 2019 Treasurer’s Report**

Motion to approve January 10, 2019 Treasurer’s report by Trustee Campen Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item	\$ Total	From	PO #	Account
Stamps (CC – VISA)	\$100.00	Post Office	19-09	604
HVAC work “unit locks-out” repaired return air dampners	\$1,201.00	Armstrong Heating	19-10	616
Medical Supplies	\$893.88	Moore Medical	19-11	606
Rebuild pump drain valve & service call 326 - \$467.17	\$594.58	Global	19-12	614
Replacement waterway valve handle on 344 - \$127.41				614
Reimburse for exterior bulbs and Raber Fire pictures	\$96.52	Chief Gilmore	19-13	606 614
Tire repair on 362	\$20.00	Ron’s Auto	19-14	614
Vehicle Supplies	\$172.20	O’Reilly	19-15	614
Thermostat for 3 House	\$24.99	Bartonville Hardware	19-16	616
Repair Brake Slack Adjuster Pins – 324	\$247.550	Centre State	19-17	614
	\$3,350.67			

Motion to approve the \$3,350.67 in non recurring expenses by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

## **VII. REVIEW AND APPROVAL OF MEETING MINUTES**

### **A. Regular meeting minutes of January 10, 2019**

Motion to approve regular meeting minutes of January 10, 2019 by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

## **VIII. CITIZEN REMARKS AND CORRESPONDENCE**

Received a thank you note from the family of Leonard Finch.

## **IX. REPORT OF COMMAND**

In the month of January the Fire District responded to 125 emergency calls. 4.03 per day, 3.49 members per call, 94 BLS, 5 Fire, 11 MVA, 15 other. 22 Calls duty crew only.

Chief's report provided attached to minutes.

Allen Chance resign as of February 9, 2019.

Motion for resignation of Chance by Chief and Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

## **X. OLD BUSINESS**

### **A. 2018 Levy Confirmation**

Board was presented with the 2018 Levy Confirmation letter verifying the Tax Levy that was filed in December 2018. No action taken.

### **B. 2018 Annual Disclosure Report for Bond**

Board received the 2018 Annual Disclosure Report for Bond from Bernardi Securities. Bernardi Securities compile the report together with information sent from Chief Larry Gilmore and Darlene Gramm-Bray. No action taken.

### **C. Confirmation on Annual Disclosure Report for Bond**

After the 2018 Annual Disclosure Report is sent to Bernardi Securities and the information is submitted a confirmation report is received back. No Action Taken.

### **D. UMB Audit Confirmation**

Board was notified that the UMB Audit Confirmation have been sent to the Peoria County on January 24, 2019

### **E. Discussion for Banquet in April and duties responsibility for the Trustees.**

All the Board members said they will attend April 2019 Banquet. It was discussed who will do the Awards at the banquet and pick up the Cake. Also was discussion on the stipends for the banquet. No further discussion. No action taken.

Seeing no Objections Trustee Weber called for a 10 minutes break at 8:12 pm. Meeting called back to order by Trustee Weber at 8:21pm.

Trustee Campen – Present, Trustee Hoffman – Present, Trustee Steele – Present, Trustee Helfrich – Present, Trustee Weber – Present. 5 of 5 Trustee present.

**XI. NEW BUSINESS (MAY BE DONE IN CLOSED SESSION)**

A. Discussion on Probable increase of Minimum Wage

Motion to go into executive session by Trustee Weber. Seconded by Trustee Steele. No further discussion.

Motion carried 5 to 0.

Meeting called back to order by Trustee Weber at 9:08 pm.

Trustee Campen – Present, Trustee Hoffman – Present, Trustee Steele – Present, Trustee Helfrich – Present, Trustee Weber – Present. 5 of 5 Trustee present.

**XII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XIII. CLOSED SESSION**

**XIV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XV. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at 7:00pm on Thursday March 14, 2019 at the Central Fire Station at 7800 W. Plank Rd.

**XVI. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Weber at 9:19 p.m.

<b>APPROVED</b>
Date & Time _____ @ _____
By: _____