



Board of Trustees

Cindy Weber, President
Tom Helfrich, Vice President
Jeffrey Hoffman, Secretary
Barry Campen, Treasurer
Keith Steele, Trustee

**Limestone Township Fire
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
T (309) 697-4312

Board@LimestoneFire.net
www.limestonefire.org

**BOARD OF TRUSTEES
MEETING MINUTES**

Called to order on Thursday, May 9, 2019 AT 7:00 pm by Trustee Weber

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE**

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen - Present, Trustee Steele – Not Present, Trustee Weber - Present, Trustee Hoffman - Present, Trustee Helfrich – Present 4 of 5 Trustees Present. Also in attendance is Chief Larry Gilmore, Dale Hoerr, Laurie Johnson, Chris Scudder and Darlene Gramm-Bray

II. REPORT OF DISTRICT ACCOUNTANT

A. Review 3rd Quarter March 31, 2019 Financial Statement

Laurie Johnson from Greim & Company was present and review with the Board 3rd quarter March 31, 2019 Financial Statement. One Journal entry for reclassify to Accounting Fees.

Motion to approve the journal entry by Trustee Hoffman. Seconded by Trustee Weber. No further discussion. Motion carried 4 – 0.

III. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Chase Donahue has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 2.

Motion to bring Candidate C Donahue onto Limestone as a Probationary Firefighter assigned to Station 2 by Trustee Weber. Seconded by Trustee Hoffman. No further discussion. Motion carried 4 - 0.

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Jeff Donahue has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 2.

Motion to bring Candidate J Donahue onto Limestone as a Probationary Firefighter assigned to Station 2 by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4 - 0.

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Nathan Pauli has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station Central.

Motion to bring Candidate Pauli onto Limestone as a Probationary Firefighter assigned to Station Central by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4 - 0.

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Della Vallianatos has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station Central.

Motion to bring Candidate Vallianatos onto Limestone as a Probationary Firefighter assigned to Station Central by Trustee Weber. Seconded by Trustee Hoffman. No further discussion. Motion carried 4 - 0.

IV. REVIEW AND APPROVAL OF TREASURER'S REPORT

A. April 2019 Treasurer's Report

Motion to approve April 2019 Treasurer's report by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 4 - 0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

Item	\$ Total	From	PO #	Account
Banquet- Snacks -Gift Cards	634.74	Kroger		610
Tools: 10 Flat – head axes, 10 pick-head axes and 2 halligans	1,199.90	Air One	19-43	605
Reimburse for purchase of parts for ATV (tank)	29.67	Alan Rush	19-44	614
Replace 2 front tires on 326 (stems, align, etc)	1,641.90	Gem City Tire	19-45	614

Item	\$ Total	From	PO #	Account
Winch 326 out of a ditch	300.00	Mr Towit's	19-46	614
Window regulator & motor, ICP bar (seat Belt) on 326	1316.50	Global	19-47	614
Bulbs for 324 and Vehicle Battery for 363	134.28	O'Reilly's	19-48	614
Medical Supplies	361.23	McKesson (Moore)	19-49	606
PM Vehicle and pump engines, repair Alternator connectors	1,226.11	Centre State	19-50	614
	\$6,844.33			

Motion to approve the \$6,844.33 in non recurring expenses by Trustee Hoffman. Seconded by Trustee Weber. No further discussion. Motion carried 4 - 0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of April 11, 2019

Motion to approve regular meeting minutes of April 11, 2019 by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 4 - 0.

B. Special meeting minutes of May 4, 2019

Motion to approve special meeting minutes of May 4, 2019 by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 4 - 0.

C. Closed meeting minutes of May 4, 2019

Motion to approve special meeting minutes of May 4, 2019 by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 4 - 0.

VIII. CITIZEN REMARKS AND CORRESPONDENCE

IX. REPORT OF COMMAND

In the month of April the Fire District responded to 114 emergency calls. 3.80 per day, 3.17 members per call, 78 BLS, 16 Fire, 9 MVA, 11 other. 23 Calls duty crew only. Ashley Campbell have resigned from the department.

Motion to accept the resignation of Ashley Campbell by Trustee Weber. Seconded by Trustee Hoffman. No further discussion. Motion carried 4-0.

Chief's report provided attached to minutes.

X. BUDGET REQUEST

Item	\$ Total	From	PO #	Account
4 sets of structural gear, nomex hoods, gloves, boots	11,180.67	Alexis	19-51	645
Inter Model Purchase Training Area	19,703.00	Advantage Structures	19-52	646
	\$30,883.67			

Motion to approve the \$30,883.67 in Budget Request expenses by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

XI. OLD BUSINESS

Hearing no objections a 5 minute recess was called by Trustee Hoffman at 8:02 pm. Seconded by Trustee Campen.

Meeting called back to order by Trustee Weber at 8:07 pm.

Trustee Weber – Present, Trustee Helfrich – Present, Trustee Campen – Present, Trustee Hoffman – Present, Trustee Steele – Not Present. 4 of 5 Trustee Present.

XII. BOARD REORGANIZATION

A. Board leadership nominations

Nomination for Board President. Barry Campen nominated Tom Helfrich for president. Tom Helfrich accepted the nomination.

Nomination for Board Vice President. Tom Helfrich nominated Cindy Weber for vice president. Cindy Weber accepted the nomination.

Nomination for Board Treasurer. Jeffrey Hoffman nominated Barry Campen for Treasurer. Barry Campen accepted the nomination.

Nomination for Board Secretary. Tom Helfrich nominated Jeffrey Hoffman for Secretary. Jeffrey Hoffman accepted the nomination.

B. Election of Board President

Tom Helfrich was nominated as Board President. All in favor. 4 yes, 0 no. Tom Helfrich was elected as President.

C. Election of Board Vice President

Cindy Weber was nominated as Board Vice President. All in favor. 4 yes, 0 no. Cindy Weber was elected as Vice President.

D. Election of Board Treasurer

Barry Campen was nominated as Board Treasurer. All in favor. 4 yes, 0 no. Barry Campen was elected as Treasurer.

E. Election of Board Secretary

Jeffrey Hoffman was nominated as Board Secretary. All in favor. 4 yes, 0 no. Jeffrey Hoffman was elected as Secretary.

XIII. NEW BUSINESS

A. Review and approval of expenses for attendance at the 2019 IAFFPD Conference (June 27-29).

Motion to approve \$180.00 for Trustee Attendance at the 2019 IAFFPD conference by Trustee Weber.

Seconded by Trustee Campen. No further discussion. Motion carried 4 - 0.

Trustee attending conference on Friday, June 28, 2019 are Barry Campen, Cindy Weber and Tom Helfrich.

B. Appoint District Open Meeting Act Officer(s)

Motion to appoint Trustee Campen as primary Open Meetings Act Officer by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4 - 0.

Motion to appoint Trustee Hoffman as secondary Open Meetings Act Officer by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4 - 0.

C. Appoint District Freedom of Information Act Officer(s)

Motion to appoint Chief Larry Gilmore as primary District Freedom of Information Act Officer by Trustee Campen. Seconded by Trustee Weber. No further discussion. Motion carried 4 - 0.

Motion to appoint Darlene Gramm-Bray as secondary District Freedom of Information Act Officer by Trustee Campen. Seconded by Trustee Helfrich. No further discussion. Motion carried 4 - 0.

D. Authorize Check Signer(s)

Motion by Trustee Weber to appoint Trustee Campen, Trustee Helfrich and Chief Larry Gilmore as authorized Bank account signers. Seconded by Trustee Hoffman. Trustee Campen, Trustee Helfrich, and Chief Larry Gilmore accepted the appointment. Motion carried 4 – 0.

Trustee Campen is still the authorized payroll approver and payroll checking account signer with no changes made on this appointment from the April 12, 2018.

XIV. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

XV. CLOSED SESSION – ROLL CALL VOTE BY BOARD SECRETARY

XVI. ANNOUNCEMENT/ACKNOWLEDGEMENTS

XVII. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be at 7:00pm on Thursday June 13, 2019 at the Central Fire Station at 7800 W. Plank Rd.

XVIII. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Weber at 8:37 p.m.

APPROVED
Date & Time _____ @ _____
By: _____