



**Board of Trustees**

Tom Helfrich, President  
Cindy Weber, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
T (309) 697-4312  
Board@LimestoneFire.net  
www.limestonefire.org

**BOARD OF TRUSTEES  
MEETING MINUTES**

**Called to order on Thursday, March 11, 2021 AT 6:00 pm by Trustee Helfrich**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Larry Gilmore, Deputy Chief Hoerr, Chris Scudder and Darlene Gramm-Bray.

**II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

**III. REPORT OF DISTRICT ACCOUNTANT**

**IV. REVIEW AND APPROVAL OF TREASURER'S REPORT**

**A. February 2021 Treasurer's Report**

Motion to approve approve February 2021 Treasurer's report by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item	\$ Total	From	PO #	Account
2020-2021 2 <sup>nd</sup> half Lieutenant Stipend	\$150.00	Austin Szentes		627
2020-2021 2 <sup>nd</sup> half Lieutenant Stipend	\$150.00	Larry Bynum		627
2020-2021 2 <sup>nd</sup> half Lieutenant Stipend	\$150.00	Jeremy Heskett		627
2020-2021 2 <sup>nd</sup> half Lieutenant Stipend	\$150.00	Heather Scudder		627
2020-2021 2 <sup>nd</sup> half Lieutenant Stipend	\$150.00	Michael Kaps		627
2020-2021 2 <sup>nd</sup> half Captain Stipend	\$200.00	Alan Rush		626

Item	\$ Total	From	PO #	Account
2020-2021 2 <sup>nd</sup> half Captain Stipend	\$200.00	Chad Helfrich		626
2020-2021 2 <sup>nd</sup> half Captain Stipend	\$200.00	Chris Scudder		626
Reimburse for 4 ft bulbs and DEF	\$33.41	Chief Larry Gilmore	21-05	603/614
2 (two) 20A pugs for overhead reels	\$13.98	Bartonville Hardware	21-06	616
Replace alternator (engine) on 333	\$1,342.11	CentreState	21-07	614
Tow 333 to CentreState	\$250.00	Mr. Towit's	21-08	614
5 (five) pager batteries	\$83.50	Interstate Battery	21-09	617
Vehicle Supplies-DEF, Spark Plug, Car Wash	\$51.23	O'Reilly's	21-10	614
Brake Repair parts for 325 and 326	\$838.56	MacQueen	21-11	614
Medical Supplies	\$473.40	McKesson	21-12	606
Oil Change, lube and fluid top off on 353	\$45.79	Zane's	21-13	614
	<b>\$4,481.98</b>			

Motion to approve the \$4,481.98 in non-recurring expenses by Trustee Helfrich. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

Chief reported to the board that he had Andy Keyt from Heyl & Royster review the Employee Retention Tax Credit that Sharp Payroll think Limestone Fire Department could be entitled on these funds. After Andy review, he said that LTFPD is not eligible for these funding's. No Action Taken.

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of February 11, 2018**

Motion to approve regular meeting minutes of February 11, 2021 by Trustee Campen. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

**IX. REPORT OF COMMAND**

**A. Monthly Report**

In the month of February, the Fire District responded to 141 emergency calls. 5.03 per day, 2.88 members per call, 110 BLS, 9 Fire, 16 MVA, 6 other. 34 Calls duty crew only.

Anthony Hoopingarner have resigned from the Department.

Motion to accept Anthony Hoopingarner resignation by Trustee Steele. Seconded by Trustee Campen. No further discussion. Motion carried 5-0

Chief discuss with the board in regards to lift assist at Cedar of Lebanon's and lift assist in general. He said he is working on the several lift assist at Cedar of Lebanon's and it take time to work everything out. No Action taken.

**B. Discussion on Pay Per Call Fiscal Year 4<sup>th</sup> Quarter**

Chief asked the board to increase pay per call fiscal year 4<sup>th</sup> quarter to \$7 per call.

Motion to approve Pay Per Call Fiscal Year 4<sup>th</sup> Quarter by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 4-1 with Barry Campen a no.

Chief's report provided attached to minutes.

**X. CLOSED SESSION**

**XI. BUDGET REQUEST**

Item		\$ Total	From	PO #	Account
6 (six) Structural Helmets	Grant \$'s	\$1,494.00	Air One	21-14	605
AED	Grant \$'s	\$1,610.46	Zoll	21-15	605
5 (five) Airpacks	Capital \$'s	\$27,125.00	MES	21-16	645
5 (five) Radio Batteries		\$380.00	Supreme	21-17	617
4 (four) SCBA masks		\$1,180.00	MES	21-18	605
		<b>\$31,789.46</b>			

Motion to approve budget request totaling \$31,789.46 by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Trustee Weber step out at 6:56 pm and step back in at 6:58 pm and Trustee Steele step out at 6:58 pm and step back in at 6:59 pm.

**XII. OLD BUSINESS**

**A. Review and Approval of Recurring Expense Payee List**

Motion to approve Recurring Expense Payee List by Trustee Helfrich. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

### **XIII. NEW BUSINESS**

#### **A. Sora New Billing Set rate at \$75 Monthly**

Chief Gilmore informed the board that Jerad Trout at Sora notified us that they have a new Backup Service Client that are monthly price will no longer fluctuate depending on usage. It will be a flat fee of \$75 per monthly. No further discussion.

#### **B. Comcast New 3 year Contract till March 2024 at \$113.35**

Chief Gilmore notified the board that we received a phone call from Comcast saying our contract was expiring in the next few days. The new contract for 3 years had an increase of \$20.00 best we could get at this time. The only way the amount can changed if they raised the equipment fee during this 3-year contract. No further discussion.

#### **C. Discussion and vote of moving money**

##### **1. Movement of money from 605 Firefighting & Rescue Supplies to 607 Medical 02 Supplies**

Discuss moving money of \$300.00 from the 605 Firefighting & Rescue Supplies to account 607 Medical 02 Supplies.

Motion to approve moving \$300.00 from the 605 Firefighting & Rescue Supplies to account 607 Medical 02 Supplies by Trustee Campen. Seconded by Trustee Steele. No further discussion.

Motion carried 5-0.

#### **D. 75th Anniversary Fire Department**

Trustee Weber address the board members on what we could do for a 75th Anniversary Event which would be in 2023. If they had any suggestions for planning this event. In order for this to work we would need to work as a team. No further discussion. Table till April 2021 meeting. No action taken.

#### **E. Trustee Compensation & Fire Department Property**

Trustee Campen discuss with the board about the trustee stipends. He suggested that it is paid monthly instead of annually. Trustee Helfrich suggested doing quarterly or bi-annually payouts. Trustee Weber said leave it as it is now annually.

The trustee took a vote to keep as is or change the Trustee Stipends.

Trustee Helfrich – Keep it as it is – Vote No to change

Trustee Weber – Keep it as it is – Vote No to change

Trustee Hoffman – Keep it as it is – Vote No to change

Trustee Steele – Change – Vote Yes for the change

Trustee Campen – Change – Vote Yes for the change

Motion to change the Trustee Stipends payouts by Trustee Campen. Seconded by Trustee Helfrich. No further discussion. Motion carried 3-2. Trustee Steele and Trustee Campen against keeping as it is. Trustee Stipends will be kept at annually payouts.

Trustee Campen discuss the Fire Department Property for the board member. Discussion on whether a board member can keep iPad when they leave or return property back to Fire House.

Motion that all property of the Fire Department comes back to the district when a Trustee leaves his/her position by Trustee Campen. Seconded by Trustee Steele.

Motion carried 3-2, with Trustee Helfrich and Trustee Weber against.

**XIV. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at 6:00pm on Thursday April 8, 2021 at the Central Fire Station at 7800 W. Plank Rd.

**XVII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Helfrich at 7:58 p.m.

<b>APPROVED</b>
Date & Time _____@_____
By: _____