



Board of Trustees

Tom Helfrich, President
Cindy Weber, Vice President
Jeffrey Hoffman, Secretary
Barry Campen, Treasurer
Keith Steele, Trustee

Limestone Township Fire Protection District

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
T (309) 697-4312
Board@LimestoneFire.net
www.limestonefire.org

BOARD OF TRUSTEES MEETING MINUTES

Called to order on Thursday, May 13, 2021 AT 6:00 pm by Trustee Helfrich

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

CALL TO ORDER MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Larry Gilmore, Deputy Chief Hoerr, and Darlene Gramm-Bray.

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Jake VanDyke has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 2.

Motion to bring Candidate VanDyke onto Limestone as a Cadet by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Trustee Steele leaves the board position due to vacancy from April 2021 election at 6:07 pm.

III. CLOSED SESSION

Motion to go into executive session for personnel and legal by Trustee Helfrich. Seconded by Trustee Weber. No further discussion. Motion carried 4-0.

Trustee Helfrich called for a for executive session at 6:09 pm.

Chief Gilmore leaves the closed meeting at 6:22 pm.

- A. **PERSONNEL – BOARD VACANCY DISCUSSION**
- B. **LEGAL**

Meeting called back to order by Trustee Helfrich at 6:45 pm.

Trustee Helfrich – Present, Trustee Weber – Present, Trustee Campen – Present, Trustee Hoffman – Present. 4 of 4 Trustee Present. Also in attendance was Deputy Chief Hoerr and Darlene Gramm-Bray

IV. APPOINTMENT OF VACANT TRUSTEE POSITION

Keith Steele was seated as a Trustee filling the vacant position.

Motion to appoint K Steele in the vacant position for a 2-year term by Trustee Campen. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

V. BOARD REORGANIZATION

A. BOARD LEADERSHIP NOMINATIONS

1. Nomination for Board President. Trustee Campen nominated Trustee Helfrich for President. Trustee Helfrich accepted the nomination.
2. Nomination for Vice President. Trustee Helfrich nominated Trustee Weber for Vice President. Trustee Weber accepted the nomination.
3. Nomination for Treasurer. Trustee Hoffman nominated Trustee Campen for Treasurer. Trustee Campen accepted the nomination.
4. Nomination for Secretary. Trustee Helfrich nominated Trustee Hoffman for Secretary. Trustee Hoffman accepted the nomination.

B. ELECTION OF BOARD PRESIDENT

Trustee Helfrich was nominated as Board President. All in favor. 5Yes, 0 No. Trustee Helfrich was elected as president.

C. ELECTION OF BOARD VICE PRESIDENT

Trustee Weber was nominated as Board Vice President. All in favor. 5 Yes, 0 No. Trustee Weber was elected as Vice president.

D. ELECTION OF BOARD TREASURER

Trustee Campen was nominated as Board Treasurer. All in favor. 5 Yes, 0 No. Trustee Campen was elected as Treasurer.

E. ELECTION OF BOARD SECRETARY

Trustee Hoffman was nominated as Board Secretary. All in favor. 5 Yes, 0 No. Trustee Hoffman was elected as Secretary.

VI. REPORT OF DISTRICT ACCOUNTANT

VII. REVIEW AND APPROVAL OF TREASURER’S REPORT

A. April 8, 2021 Treasurer’s Report

Motion to approve April 2021 Treasurer’s report by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

VIII. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

Item	\$ Total	From	PO #	Account
Mangold Bereavement – Green Plant	\$54.95	Prospect Florist		611
Vehicles Supplies	\$43.96	O’Reillys	21-25	614
Hydro Testing of 10 SCBA bottles	\$450.00	SCBA’S	21-26	615
Bottled Water for Rehab	\$15.91	Chief	21-27	602
Power Wash and Seal Tower	\$5,595.00	Otto Baum Construction	21-28	616
AED Pads	\$182.16	Zoll	21-29	606
Medical Supplies	\$830.80	McKesson	21-30	606
AED Batteries	\$47.88	Interstate Batteries	21-31	606
4 cycle fuel for tools	\$80.28	Bartonville HDWE	21-32	605
	\$7,300.94			

Motion to approve the \$7,300.94 in non-recurring expenses by Trustee Campen. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

IX. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

X. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of April 8, 2021

Motion to approve regular meeting minutes of April 8, 2021 by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

XI. CITIZEN REMARKS AND CORRESPONDENCE

Deputy Chief Hoerr said that we received a thank you card from a mutual aid called from Mary Clayton.

XII. REPORT OF COMMAND

In the month of April, the Fire District responded to 125 emergency calls. 4.16 per day, 2.7 members per call, 99 BLS, 16 Fire, 5 MVA, 5 other. 27 Call's duty crew only.

Chief's report provided attached to minutes.

XIII. BUDGET REQUEST

XIV. OLD BUSINESS

XV. NEW BUSINESS

A. New Accountant

Chief Gilmore had notified Trustee Campen and Trustee Helfrich that received a phone call from Steven from Greim & Co regarding our Audit for 06-30-2021 on April 28, 2021. Steven informs Chief Gilmore that his company will not be able to do our audit this year and we would need to find someone else to perform our year end audit. He said that it was due to employee leaving and he had no other personnel to do our Audit. He said he would be able to do our quarterlies. He wanted to let us know before we received the letter in the mail. Chief Gilmore contacted two accountants and given us an estimated on what the charges would be for the 06-30-2021 Audit. Trustee Helfrich call all the Trustee to get a verbal vote on which accountant firm to use for audit on 4-30-2021. The two accountants were Clifton Larson Allen and Gorenz and Company.

Trustee Campen – yes for Gorenz and Company

Trustee Helfrich – yes for Gorenz and Company

Trustee Weber – yes for Gorenz and Company

Trustee Hoffman - yes for Gorenz and Company

Trustee Steele – yes for Gorenz and Company

Motion carried 5 to 0 for Gorenz and Company

Motion to approve the New Accountant Gorenz and Company done verbally on April 30, 2021 by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5 to 0.

B. Appoint District Open Meeting Act Officer(s)

Motion to appoint Trustee Campen as primary Open Meeting Act Officer by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Motion to appoint Trustee Weber as secondary Open Meeting Act Officer by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

C. Appoint District Freedom of Information Act Officer(s)

Motion to appoint Chief Gilmore as primary District Freedom of Information Act Officer by Trustee Campen. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

Motion to appoint Darlene Gramm-Bray as secondary District Freedom of Information Act Officer by Trustee Campen. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

D. IAFFPD Annual Conference

The board was given the information on the IAFFPD Annual Conference in Champaign, IL for June 24-26, 2021. The board discuss about the conference and all the board members this year said they would not be attending the conference in person or virtual.

E. Discussion of 2021-2022 Preliminary Budget Draft

The board was given detailed documentation on the budget priorities. In June the board will have a draft of budget proposals for review and approval. The board discuss about the funds that would go into the Vehicle savings. Per discussion among the board that at the June 2021 meeting that should approve moving 5% of the funds which would have been for the 2020-2021 budget and that in the future should not move funds at the beginning of the year that we should wait to move money at the end of the year. No action taken.

XVI. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

XVII. ANNOUNCEMENT/ACKNOWLEDGEMENTS

XVIII. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be at 6:00pm on Thursday June 10, 2021 at the Central Fire Station at 7800 W. Plank Rd.

XIX. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Helfrich at 8:49 p.m.

APPROVED
Date & Time _____ @ _____
By: _____