



### **Board of Trustees**

Tom Helfrich, President  
Cindy Weber, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

### **Limestone Township Fire Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
T (309) 697-4312  
Board@LimestoneFire.net  
www.limestonefire.org

---

## **BOARD OF TRUSTEES MEETING MINUTES**

**Called to order on Thursday, July 8, 2021 AT 6:00 pm by Trustee Helfrich**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

### **CALL TO ORDER MOMENT OF SILENCE PLEDGE OF ALLEGIANCE**

#### **I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Larry Gilmore, Deputy Chief Hoerr, Chris Scudder, Heather Scudder, Courtney Benedict, Michael Kaps, Tim Conover and Darlene Gramm-Bray.

#### **II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Courtney Benedict has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 4.

Motion to bring Firefighter Benedict onto Limestone by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

#### **III. REPORT OF DISTRICT ACCOUNTANT**

Updated the board that Gorenz & Associates have requested items for our 2020-2021 Audit out of the 24-line items everything have been sent except for 4 items. Working on getting the rest of the information to Cory at Gorenz & Associates.

**IV. REVIEW AND APPROVAL OF TREASURER’S REPORT**

**A. June 2021 Treasurer’s Report**

Motion to approve approve June 2021 Treasurer’s report by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

<b>Item</b>	<b>\$ Total</b>	<b>From</b>	<b>PO #</b>	<b>Account</b>
Annual Oil Change on 300	\$41.35	Ufring	21-43	614
Annual Hose testing 13,775 ft x .32	\$4,408.00	FireCatt	21-44	615
Reimburse for garment racks and hangers	\$30.30	Chief Larry Gilmore	21-45	603
Burn Permit (for “house-burn”)	\$150.00	IEPA	21-46	618
Reciprocating saw blades (auto extrication trng)	\$33.58	Bartonville Hardware	21-47	618
“New – contract for program”	\$1,611.32	ESO/Firehouse	21-48	604
Purchase Versalink copier	\$989.00	RK Dixon	21-49	604
	\$7,263.55			

Motion to approve the \$7,263.55 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of June 10, 2021**

Motion to approve regular meeting minutes of June 10, 2021 by Trustee Helfrich. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

**B. Closed Meeting minutes of June 10, 2021**

Motion to approve closed meeting minutes of June 10, 2021 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

Tim Conover wants to address the board since they had terminated him in June 2021. Tim explained to the board his circumstances in 2020 during the Pandemic and explain that he is ready to be here for training and running calls. He asked the board if he could be reinstated back to Fire Department. Trustee Helfrich said that they will contact him at a later date once the board have a discussion. Trustee Hoffman mentioned to Tim Conover that he could filled out a new application and reapply to the Fire Department. Tim said ok and left. No further discussion. No action taken.

## **IX. REPORT OF COMMAND**

### **A. Monthly Report**

In the month of June, the Fire District responded to 144 emergency calls. 4.8 per day, 2.87 members per call, 118 BLS, 8 Fire, 6 MVA, 12 other. 29 Call's duty crew only.

Allison Smothers have resigned from the department.

Motion to accept the resignation of Allison Smothers by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

### **B. False Fire Alarms Discussion**

Chief notify the board that Villa of Hollybrook got their 1<sup>st</sup> Invoice on false Fire Alarms for \$500 based on the Ordinance. They will be receiving another Invoice of \$500 for call on July 4<sup>th</sup> False Alarm.

### **C. CPR "Save"**

Chief Gilmore notify the board on the CPR "Save" that Lieutenant/EMS H. Scudder, FF A Mathewson, FF A Stauthammer, FF Connor Donahue, Lieutenant Heskett, Lieutenant M Kaps, Lieutenant Szentes, FF A Rush and Captain Helfrich.

Chief's report provided attached to minutes.

## **X. BUDGET REQUEST**

## **XI. OLD BUSINESS**

### **A. Review and approval of tentative 2021-2022 budget**

Motion to approve \$20,000 for Contingencies by Trustee Hoffman. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

Trustee Campen – Present, Trustee Weber – Present, Trustee Hoffman – Present, Trustee Helfrich – Present, Trustee Steele – Present, 5 of 5 Trustee Present.

Roll Call Vote: Trustee Campen – Y, Trustee Weber – Y, Trustee Hoffman – Y, Trustee Helfrich – Y, Trustee Steele – Y. Motion Carried 5-0

Motion to approve tentative 2021-2022 budget by Trustee Hoffman. Second by Trustee Steele. No further discussion. Motion carried 5-0.

Trustee Campen – Present, Trustee Weber – Present, Trustee Hoffman – Present, Trustee Helfrich – Present, Trustee Steele – Present, 5 of 5 Trustee Present.

Roll Call Vote: Trustee Campen – Y, Trustee Weber – Y, Trustee Hoffman – Y, Trustee Helfrich – Y, Trustee Steele – Y. Motion Carried 5-0

**XII. NEW BUSINESS**

- A. Legal Notice Posting for Budget Hearing by August 04, 2021

No action taken

**XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XIV. CLOSED SESSION**

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at **6:00pm** on **Thursday August 12, 2021** at the Central Fire Station at 7800 W. Plank Rd.

**XVII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Helfrich at 6:50 p.m.

<p><b>APPROVED</b></p> <p>Date &amp; Time _____ @ _____</p> <p>By: _____</p>
--