

**Board of Trustees**

Tom Helfrich, President  
Cindy Weber, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
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Board@LimestoneFire.net  
www.limestonefire.org

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**BOARD OF TRUSTEES  
MEETING MINUTES**

**Called to order on Thursday, September 9, 2021 AT 6:09 pm by Trustee Helfrich**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Larry Gilmore, Deputy Chief Hoerr, Andy Keyt, Chris Scudder and Darlene Gramm-Bray.

**II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)****III. REPORT OF DISTRICT ACCOUNTANT****IV. REVIEW AND APPROVAL OF TREASURER'S REPORT****A. August 2021 Treasurer's Report**

Motion to approve August 2021 Treasurer's report by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item	\$ Total	From	PO #	Account
Agent Fee	\$265.00	UMB Bank, N.A.		652
2021-2022 1 <sup>st</sup> half Lieutenant Stipend	\$150.00	Austin Szentes		627
2021-2022 1 <sup>st</sup> half Lieutenant Stipend	\$150.00	Larry Bynum		627
2021-2022 1 <sup>st</sup> half Lieutenant Stipend	\$150.00	Jeremy Heskett		627
2021-2022 1 <sup>st</sup> half Lieutenant Stipend	\$150.00	Heather Scudder		627
2021-2022 1 <sup>st</sup> half Lieutenant Stipend	\$150.00	Michael Kaps		627

Item	\$ Total	From	PO #	Account
2021-2022 1 <sup>st</sup> half Captain Stipend	\$200.00	Chad Helfrich		626
2021-2022 1 <sup>st</sup> half Captain Stipend	\$200.00	Chris Scudder		626
Hoffman Bereavement Fresh Bouquet	\$49.99	Prospect Florist		611
Fed Ex shipment (331 – send faulty fuel pump back to Danko)	\$17.70	Chief Larry Gilmore	21-56	604
Vehicles Supplies	\$12.98	O'Reilly	21-57	614
Annual PM and Testing of 5 Hurst Tools	\$1,875.00	5Alarm	21-58	615
Bulbs for bathroom lights	\$22.98	Bartonville Hardware	21-59	616
Postage stamps (3 rolls)	\$165.00	USPS	21-60	604
Repairs to 325 & Annual PM with repairs to 326	\$2,381.49	MacQueen	21-62	614
	<b>\$5,940.14</b>			

Motion to approve the \$5,940.14 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**Motion to go into executive session for Employment Matters by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5 to 0.**

Attorney Andy Keyt, Chief Gilmore and the Board discussed Employment Matters in the Closed Session. No further discussion. No action taken.

**Trustee Helfrich called for a recess for closed session at 7:18 pm.**

**Trustee Helfrich called for a 10 minutes break at 7:18 pm. Meeting called back to order by Trustee Helfrich at 7:27 pm.**

Trustee Helfrich – Present; Trustee Weber – Present; Trustee Campen – Present; Trustee Hoffman – Present; Trustee Steele – Present. 5 of 5 Trustee Present.

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of August 12, 2021**

Motion to approve regular meeting minutes of August 12, 2021 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**B. Closed Meeting minutes of August 12, 2021**

Motion to approve closed meeting minutes of August 12, 2021 by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

West Peoria Fire Department Association thanked the department for helping them out when they had the Sandwich day to raise money for Kevin Hunruh Family.

**IX. REPORT OF COMMAND**

In the month of August, the Fire District responded to 169 emergency calls. 5.45 per day, 2.75 members per call, 134 BLS, 8 Fire, 16 MVA, 11 others. 40 Calls duty crew only.

Chief's report provided attached to minutes.

Chief presented to the board the Ameren Energy Efficiency Programs for Central Station and Station 4 for the parking lot lights.

Motion to approve the Ameren Energy Efficiency Programs for Central Station and Station 4 for the parking lot lights to go ahead proceed by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**X. BUDGET REQUEST**

Item	\$ Total	From	PO #	Account
Cut off saw, blades, 2 batteries and charger	\$1,450.00	Dinges Fire	21-61	605
	<b>\$1,450.00</b>			

Motion to approve budget request totaling \$1,450.00 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**XI. OLD BUSINESS**

**A. Review and approval of 2021-2022 Budget**

Trustee Helfrich – Present; Trustee Weber – Present; Trustee Campen – Present; Trustee Hoffman – Present; Trustee Steele – Present. 5 of 5 Trustee Present

Trustee Helfrich – Yes; Trustee Weber – Yes; Trustee Campen – Yes; Trustee Hoffman – Yes; Trustee Steele – Yes.

Motion to approve the 2021-2022 Budget by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**XII. NEW BUSINESS**

- A. UMB Bank, N.A. Agent Fee and Expense \$265.00 movement of funds between account on August 16, 2021.**

Motion to approve the movement of the \$265.00 from Bond Fund acct on August 16, 2021 to Primary Checking acct for payment to UMB Bank N.A. Agent Fee and Expense by Trustee Helfrich. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

**XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XIV. CLOSED SESSION**

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be **at 6:00pm on Thursday OCTOBER 14, 2021** at the Central Fire Station at 7800 W. Plank Rd.

**XVII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Helfrich at 7:46 p.m.

**APPROVED**

Date & Time \_\_\_\_\_ @ \_\_\_\_\_

By: \_\_\_\_\_