



Board of Trustees

Tom Helfrich, President
Cindy Weber, Vice President
Jeffrey Hoffman, Secretary
Barry Campen, Treasurer
Keith Steele, Trustee

**Limestone Township Fire
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
T (309) 697-4312
Board@LimestoneFire.net
www.limestonefire.org

**BOARD OF TRUSTEES
MEETING MINUTES**

Called to order on Thursday, January 13, 2021 AT 6:00 pm by Trustee Helfrich

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE**

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen – Not Present, Trustee Steele – Not Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 3 of 5 Trustees Present. Also in attendance was Chief Larry Gilmore, Deputy Chief Hoerr, Chris Scudder, Heather Scudder and Darlene Gramm-Bray.

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

III. REPORT OF DISTRICT ACCOUNTANT

IV. REVIEW AND APPROVAL OF TREASURER’S REPORT

A. December 2021 Treasurer’s Report

Motion to approve December 2021 Treasurer’s report by Trustee Hoffman. Seconded by Trustee Weber. No further discussion. Motion carried 3-0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

| Item | | \$ Total | From | PO # | Account |
|--------------------------------------|----------|----------|----------------|-------|---------|
| 25 Key Fobs | | \$149.90 | Christenberry | 21-81 | 616 |
| Tow 324 to Centre State | | \$350.00 | Mr. Towit’s | 22-01 | 614 |
| Align and adjust “tow-in” L/F of 331 | | \$109.99 | Zane’s | 22-02 | 614 |
| COVID 19-Rapid Test | CC | \$143.94 | Walgreen | 22-03 | 608 |
| COVID 19-Rapid Test (25) | | \$210.62 | McKesson | 22-04 | 608 |
| Station Supplies | Store CC | \$143.40 | Dollar General | 22-05 | 603 |

| Item | \$ Total | From | PO # | Account |
|---|-------------------|----------------------|-------|---------|
| Annual PM and Pump test-with valve repairs-326 | \$3,200.08 | Macqueen | 22-06 | 614 |
| 324-Repair engine oil leak | \$4,069.08 | CentreState | 22-07 | 614 |
| Annual service and testing of all Bld & Vehicle Extinguishers | \$796.60 | Getz | 22-08 | 615 |
| Vehicle Supplies | \$44.96 | O'Reilly | 22-09 | 614 |
| Small Engine Fuel | \$55.92 | Bartonville Hardware | 22-10 | 605 |
| Reimburse for light sensor and Caulk | \$11.28 | Barry Campen | 22-15 | 616 |
| | | | | |
| TOTAL | \$9,285.77 | | | |

Motion to approve the \$9,285.77 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried 3-0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of December 9, 2021

Motion to approve regular meeting minutes of December 9, 2021 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 3-0.

B. Review and approval of closed meeting minutes for publications as open meeting minutes for July 2021 thru December 2021

Roll Call: Trustee Helfrich – Present; Trustee Weber – Present; Trustee Hoffman – Present

Roll Call to keep closed meeting minutes closed: Trustee Helfrich – yes; Trustee Weber – yes; Trustee Hoffman – yes.

Motion to keep closed meeting minutes July 2021 thru December 2021 as closed meeting minutes by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 3-0.

VIII. CITIZEN REMARKS AND CORRESPONDENCE

IX. REPORT OF COMMAND

In the month of December, the Fire District responded to 157 emergency calls. 5.1 per day, 2.05 members per call, 129 BLS, 10 Fire, 14 MVA, 4 others. 40 Calls duty crew only.

Chief's report provided attached to minutes.

Chief Gilmore notified the board that Lt. Austin Szentes been hired by East Peoria Fire Department. Haven't received his letter of resignation.

X. BUDGET REQUEST

| Item | \$ Total | From | PO # | Account |
|--|-------------------|-------------------------------|-------------|----------------|
| 6 (six) structural helmets & 2 New York hooks – IPRF \$’s | \$1,912.00 | Air One | 22-11 | 605 |
| 10 pr structural gloves 10 pr extrication gloves – IPRF \$’s | \$1,450.00 | Dinges Fire | 22-12 | 605 |
| 2 (two) AED Batteries – IPRF \$’s | \$390.00 | 2 nd Chance Cardio | 22-13 | 608 |
| 10 (ten) stethoscopes – IPRF \$’s | \$450.66 | McKesson | 22-14 | 608 |
| | | | | |
| TOTAL | \$4,202.66 | | | |
| | | | | |
| | | | | |

Motion to approve budget request totaling \$4,202.66 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 3-0.

XI. OLD BUSINESS

A. Review and approval of 2021 injuries and accidents (OSHA 300A)

1 accident to report in 2021.

B. Waiting on annually disclosure report for review of Bond Transcript Interest rate and maturity and final document be present next month. No action taken.

C. UMB Audit Confirmation

Board was notified that the UMB Audit Confirmation have been sent to Peoria County.

No Action Taken.

D. Tax Levy filed December 10, 2021 and 6-30-2021 Audit filed at the Courthouse on January 5, 2022. No action taken.

E. 24 Hour Scheduling for Duty Crew.

No action taken.

XII. NEW BUSINESS

A. Economic Interest Statement

Board was notified that all the board members names have been submitted for the 2022 Economic Interest Statement. No Action taken.

B. Station 5 Property lease

Chief Gilmore updated the board on Station 5 lease in regards to the property being sold. Chief had our Attorney Andy Keyt reviewed the lease and said we shouldn’t have any problems.

XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

On 12-13-2021 Notice of 2021 Board of Trustee Meeting dates was submitted to Limestone News to be published in the paper. No Action Taken.

On 01-06-2022 Notice of Availability of Audit Report of Limestone Township Fire Protection District was submitted to Limestone News to be published in the paper. No Action Taken.

XIV. CLOSED SESSION

XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS

XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be at 6:00pm on Thursday February 10, 2022 at the Central Fire Station at 7800 W. Plank Rd.

XVII. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Helfrich at 6:17 p.m.

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|---------------------------|
| APPROVED |
| Date & Time _____ @ _____ |
| By: _____ |