



Board of Trustees

Tom Helfrich, President
Cindy Weber, Vice President
Jeffrey Hoffman, Secretary
Barry Campen, Treasurer
Keith Steele, Trustee

**Limestone Township Fire
Protection District**

Larry W. Gilmore, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
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Board@LimestoneFire.net
www.limestonefire.org

**BOARD OF TRUSTEES
MEETING MINUTES**

Called to order on Thursday, May 12, 2022 AT 6:00 pm by Trustee Helfrich

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE**

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Dale Hoerr, and Darlene Gramm-Bray.

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

III. REPORT OF DISTRICT ACCOUNTANT

IV. REVIEW AND APPROVAL OF TREASURER’S REPORT

A. April 2022 Treasurer’s Report

Motion to approve April 2022 Treasurer’s report by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

Item	\$ Total	From	PO #	Account
21 pairs of Boots and 1 Chiefs Coat Capital \$	\$9,500.00	Dinges	22-39	645
Medical Supplies	\$1,188.14	McKesson	22-40	606
4 House Septic Field Pump replacement	\$598.00	Dillon	22-41	616
FCC License Renewal	\$100.00	Ragan	22-42	617
4 House Septic Field Pump Wiring	\$721.00	Meister	22-43	616
Vehicle Supplies	\$44.97	O’Reilly	22-44	614

Item	\$ Total	From	PO #	Account
Remove mulch-replace with rock Central and 2 House	\$10,246.00	Signature Landscape	22-45	641
Repair Cutters Edge Saw	\$53.00	Midwest Equipment	22-46	615
344-Annual PM, Pump Test, Ladder PM and other repairs	\$9,457.57	MacQueen	22-47	614
TOTAL	\$31,908.68			

Motion to approve the \$31,908.68 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of April 14, 2022

Motion to approve regular meeting minutes of April 14, 2022 by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

B. Closed Meeting minutes of April 14, 2022

Motion to approve closed meeting minutes of April 14, 2022 by Trustee Hoffman. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

VIII. CITIZEN REMARKS AND CORRESPONDENCE

Received donation from Frank and Norma Schaefer in the amount of \$200.00.

Received donation from Villa of Hollybrook – Phillips Investments LLC in the amount of \$200.00

IX. REPORT OF COMMAND

In the month of April, the Fire District responded to 121 emergency calls 3 members per call, 121 BLS, 6 Fire, 11 MVA, 3 others. 30 Calls duty crew only.

Chief's report provided attached to minutes.

Chief Hoerr asked the board about donating the Bell from 323 to the Peoria County Fire Chief.

Motion to make a donation of the Bell from 323 to Peoria County Fire Chief by Trustee Helfrich. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

X. BUDGET REQUEST

A. Movement of \$176.21 into 608 Firefighter Wellness and \$100.00 into 640 Garbage Service out of contingencies fund.

Motion to approve movement of \$176.21 into 608 Firefighter Wellness and \$100.00 into 640 Garbage Service out of contingencies fund by Trustee Steele. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

XI. OLD BUSINESS

A. Banquet

Trustee Weber discuss with the board on the June 11, 2022 banquet at Timberlake. Meet and greet at 6 and dinner at 6:30. Trustee Weber went over who will be doing what at the banquet. She said working on the Plaques and Chief Hoerr have ordered the Service Pins. No further discussion. No action taken.

B. 75th Anniversary – 2023

Trustee Weber and the board discuss what possibility that could be done for the 75th Anniversary in 2023. It was brought up of doing a display of the history of the department from March 1948 from when it first started. Suggestions was put out on what could be done. This was tabled to next month June 2022 to continue the discussion. No further discussion. No action taken.

XII. NEW BUSINESS

A. IAFFD Credentials Certification

Board was given the Annual Credentials Certification Proxy. All board members signed the Proxy. No further discussion. No action taken.

B. Authorize Check Signer (s)

Motion by Trustee Hoffman to appoint Trustee Helfrich, Trustee Campen and Chief Dale Hoerr as authorized Bank account signers. Seconded by Trustee Steele. Trustee Helfrich, Trustee Campen, and Chief Dale Hoerr accepted the appointment. Motion carried 5-0.

Motion by Trustee Steele to appoint Trustee Campen and Chief Dale Hoerr as authorized payroll approver and payroll checking account signer. Seconded by Trustee Hoffman. Trustee Campen and Chief Dale Hoerr accepted the appointment. Motion carried 5-0.

C. Credit Card'(s)

Motion to approve Better Bank Credit Card (credit line in the amount \$10,000) for Chief Dale Hoerr by Trustee Hoffman. Seconded by Trustee Steele. Motion carried 5-0.

Motion Chief Gilmore Better Bank Credit Card remains open by Trustee Helfrich. Seconded by Trustee Hoffman. Motion carried 5-0.

Motion to approve Sam's Club credit card for Chief Dale Hoerr by Trustee Hoffman. Seconded by Trustee Steele. Motion carried 5-0.

Motion to approve Dollar General credit for Chief Dale Hoerr by Trustee Hoffman. Seconded by Trustee Helfrich. Motion carried 5-0.

D. Account Vendors

Motion to approve all accounts/online vendors for Chief Dale Hoerr by Trustee Hoffman. Seconded by Trustee Campen. Motion carried 5-0.

E. Appoint District Freedom of Information Act Officer(s)

Motion to appoint Chief Dale Hoerr as primary District Freedom of Information Act Officer by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Motion to appoint Darlene Gramm-Bray as secondary District Freedom of Information Act Officer by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

F. Discussion of 2022-2023 Preliminary Budget Draft

The board was given detailed documentation on the 2022-2023 Preliminary Budget Draft. The budget proposals were presented in detail to the board and given the opportunity to change any line item. In June the board will have a draft of budget proposals for review and approval. At that time board will discuss the transfer of funds into the vehicle savings account. Preliminary of transferring \$20,000 from the Operating savings account to the Vehicle savings account. No further discussion. No action taken.

XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

XIV. CLOSED SESSION

XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS

XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be at 6:00pm on **Thursday June 9, 2022** at the Central Fire Station at 7800 W. Plank Rd.

XVII. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Helfrich at 8:12 p.m.

APPROVED
Date & Time _____ @ _____
By: _____