



### **Board of Trustees**

Tom Helfrich, President  
Cindy Weber, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**  
Dale Hoerr, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
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Board@LimestoneFire.net  
www.limestonefire.org

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## **BOARD OF TRUSTEES MEETING MINUTES**

**Called to order on Thursday, January 12, 2023 AT 6:00 pm by Trustee Helfrich**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

### **I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Hoerr, Assistant Chief Michael Kaps and Darlene Gramm-Bray.

### **II. SECURITY CAMERA – PRESENTATION**

Blake Grafton from Surveillance Technologies, LLC discuss with the board on the cameras for the building and the bay area. Have a 64-camera availability. The cameras always on and always recording. He told the board the cameras would turn on with motion. Have about 2 months of video. Would be able to save on a flash drive, disk or to your computer if you would need to keep the video longer than the 2 months. He said it would take about 2 days for the installation on the outside of building and Bay Area. The board had the opportunity to ask question to Mr. Grafton. No further discussion. No action taken.

### **III. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

### **IV. REPORT OF DISTRICT ACCOUNTANT**

### **V. REVIEW AND APPROVAL OF TREASURER'S REPORT**

#### **A. December 2022 Treasurer's Report**

Motion to approve December 2022 Treasurer's report by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**VI. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item		\$ Total	From	PO #	Account
EMS Supplies		\$121.19	McKesson	22-133	606
Vehicle Supplies		\$62.43	Oreilly	22-134	614
F.D. Flag & State Flag 1 Ea.		\$162.02	Carrot Top	22-135	603
Hose Bed Tarp #324		\$1,079.40	Central II Awning	22-136	614
Repair of Emergency Lights #353		\$101.50	Ragan Comm	22-137	614
Ice Machine Repair		\$859.91	Johnson	22-138	616
Rope for Cribbing		\$11.92	Bartonville Hardware	22-139	614
Amkus Extrication Tools		\$18,825.00	Dinges Fire	22-140	645
Annual Fire Alarm Insp		\$750.00	Seico	22-141	616
#326 PM & Pump Test		\$3,340.32	MacQueen	22-142	614
X-mas Party Condiments	VISA CC	\$202.21	Haddads	22-143	602
X-mas Party Condiments	VISA CC	\$161.77	Sam's Club	22-144	602
Annual Fire Ext Insp.		\$601.00	Getz	22-145	615
Hourly service on IT		1,00750	Sora	23-02	604
SSD's drives for computers		437.43	Sora	23-02	604
<b>TOTAL</b>		<b>\$27,723.60</b>			

Motion to approve the \$27,723.60 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VII. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VIII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of December 8, 2022**

Motion to approve regular meeting minutes of December 8, 2022 by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**B. Closed Meeting minutes of December 8, 2022**

Motion to approve closed meeting minutes of December 8, 2022 by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**C. Review and approval of closed meeting minutes for publications as open meeting minutes for July 2022 thru December 2022.**

Roll Call: Trustee Helfrich – Present; Trustee Weber – Present; Trustee Hoffman – Present; Trustee Campen – Present; Trustee Steele – Present.

Roll Call to keep closed meeting minutes closed: Trustee Helfrich – yes; Trustee Weber – yes; Trustee Hoffman – yes; Trustee Campen – yes; Trustee Steele – yes.

Motion to keep closed meeting minutes July 2022 thru December 2022 as closed meeting minutes by Trustee Campen. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

**IX. CITIZEN REMARKS AND CORRESPONDENCE**

**X. REPORT OF COMMAND**

In the month of December, the Fire District responded to 152 emergency calls. 111 BLS, 7 Fire, 15 MVA, 19 other.

Chief's report provided attached to minutes.

Chief Hoerr discuss with the board on the quotes for Station 4 and Station 5 for the Firewall. Chief Hoerr talked with the board on the Network Monitoring upgrade.

Motion to approve the new Firewall for Station 4, Station 5 and to upgrade to new package for the network monitoring from Sora by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**XI. CLOSED SESSION**

**A. Personnel**

Motion to go into executive session for Personnel by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5 to 0.

Trustee Helfrich called for a recess for executive session at 7:00 pm.

Meeting called back to order by Trustee Helfrich at 7:20 pm.

Roll Call: Trustee Helfrich – Present; Trustee Weber – Present; Trustee Hoffman – Present; Trustee Campen – Present; Trustee Steele – Present. 5 of 5 Trustee Present.

Motion to approve the conversation in Closed session for Employee A for the dollar amount discuss by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**XII. BUDGET REQUEST**

**XIII. OLD BUSINESS**

**A. Review and approval of 2022 injuries and accidents (OSHA 300A)**

Zero accidents to report in 2022. No further discussion.

**B. Annually disclosure report for review of Bond Transcript Interest rate and maturity and final document to be present next month. No action taken**

C. UMB Audit Confirmation

Board was notified that the UMB Audit Confirmation waiting on to receive for it can be sent to Peoria County. No action taken.

D. Tax Levy Filed December 15, 2022 and 6-30-2022 Audit filed at the Courthouse on December 15, 2022. No Action Taken.

E. Security Cameras

The Board discuss the camera information presented to them at the beginning of the meeting. After the discussion the board said to go ahead to get the cameras installed from the Surveillance Technologies, LLC.

Motion to have Surveillance Technologies, LLC to installed cameras around the outside of the building, in the bay area and upgrade to the 16tb double storage by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Motion to move \$9,149.00 from the contingency fund to 646 Central Station Capital by Trustee Hoffman. Seconded by Trustee Steele.

F. 75<sup>th</sup> Anniversary

Trustee Weber discuss the date of the 75<sup>th</sup> Anniversary with the Board to see if they needed to change the date from March 25<sup>th</sup>. If want to change the date, what dates are we looking at for the open house. After the discussion it was noted that the open house for the 75<sup>th</sup> Anniversary will go to June 10, 2023 for the hours of 11 to 2 pm. Trustee Steele talked to the board on the food from Rabers and the cost. Trustee Steele will be checking with Rabers to see if June 10<sup>th</sup> is still an option for Rabers to be at the open house. For the cake checking with Sam's club on the price and options of cake verses cupcakes.

The board discuss with Chief Hoerr on ordering the 75<sup>th</sup> Anniversary Coins. Chief said the cost with set up will be around \$842.50.

Motion to order 150 Anniversary Coins from Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**XIV. NEW BUSINESS**

**A. Economic Interest Statement**

**Board was notified that all the board members names have been submitted for the 2023 Economic Interest statement. No action taken.**

**XV. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

- A. On 12-15-2022 Notice of 2023 Board of Trustee Meeting dates was submitted to Limestone News to be published in the Paper.
- B. On 12-15-2022 Notice of Availability of Audit Report was submitted to Limestone News to be published in the Paper.

**XVI. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVII. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at **6:00pm** on **Thursday February 9, 2023** at the Central Fire Station at 7800 W. Plank Rd.

**XVIII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Helfrich at 8:19 p.m.

<p><b>APPROVED</b></p> <p>Date &amp; Time _____ @ _____</p> <p>By: _____</p>
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