



### **Board of Trustees**

Tom Helfrich, President  
Cindy Weber, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**  
Dale Hoerr, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
T (309) 697-4312  
Board@LimestoneFire.net  
www.limestonefire.org

---

## **BOARD OF TRUSTEES MEETING MINUTES**

**Called to order on Thursday, March 9, 2023 AT 6:00 pm by Trustee Helfrich**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

### **CALL TO ORDER MOMENT OF SILENCE PLEDGE OF ALLEGIANCE**

#### **I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Dale Hoerr, Assistant Chief Michael Kaps, John Worley Chris Wilson and Darlene Gramm-Bray.

#### **II. GUEST SPEAKER PRESENTATION**

Chris Wilson from Sutphen presented to the board on the new Firetruck that Chief and Assistant Chief spec out. Mr. Wilson went over the EPA with the new restrictions being placed which will increase the cost of the original quote up by \$40,000. Don't have to pay for the Firetruck until it is delivered between 37 and 42 months. Chris discusses the life span of a mini-pumper verses a firetruck. A mini-pumper 7 to 10 years where a fire truck is 20 to 30 years. The board ask questions to Chris and he went over the purchase agreement contract which is payable in full upon delivery. After all the discussion the board decided to accept the purchase agreement on the new firetruck.

Motion to approve to sign contract on the new firetruck with payment paid in full upon delivery by Trustee Steele. Seconded by Trustee Helfrich. No further discussion. Motion Carried 5-0.

Roll Call: Trustee Helfrich – yes; Trustee Weber – yes; Trustee Campen – yes; Trustee Hoffman – yes; Trustee Steele – yes.

All in favor. Motion carried 5-0.

#### **III. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

#### **IV. REPORT OF DISTRICT ACCOUNTANT**

**V. REVIEW AND APPROVAL OF TREASURER’S REPORT**

**A. February 2023 Treasurer’s Report**

Motion to approve approve February 2023 Treasurer’s report by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VI. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item		\$ Total	From	PO #	Account
2022 – 2023 2 <sup>nd</sup> half Captain Stipend		\$200.00	John Worley		626
2022 – 2023 2 <sup>nd</sup> half Captain Stipend		\$200.00	Jeremy Heskett		626
2022 – 2023 2 <sup>nd</sup> half Assistant Chief Stipend		\$900.00	Michael Kaps		625
Bray/Green Plant		\$56.95	Prospect Florist		611
Medical Supplies		\$372.10	McKesson	23-24	606
Reimburse Patch Board Material		\$127.90	Connor Donahue	23-25	603
Reimburse CPR Cards 14 Students		\$70.00	William Kemper	23-26	619
Camera System - Central		\$9,149.00	Surveillance Tech	23-27	646
Fuel Sm. Equip		\$116.62	Bartonville Hdwe	23-28	614
Screws & Wood putty for patch board		\$27.07	Bartonville Hdwe	23-29	603
#325 PM & Pump Test		\$250.00	MacQueen	23-30	614
Annual PM & (1) Door Repair		\$1,897.00	Door Doctor	23-31	616
#324 PTO Inverter Repair		\$741.00	Patriot Fire	23-32	614
#322 Tires & Rims		\$6,168.00	Gem City Tire	23-33	614
Office Supplies & Cabinet	VISA CC	\$1,337.79	Office Depot	23-34	604
AED Battery	VISA CC	\$230.00	AED Land	23-35	606
Peoria Cnty Chiefs Mtg	VISA CC	\$360.00	Hy-Vee	23-36	602
Coins 75 <sup>th</sup> Anniv.	VISA CC	\$842.50	Delta Coins	23-37	610A
2 Suction units Casey’s Grant	VISA CC	\$1,391.88	AED Superstore	23-38	606
Asst. Chief Badge – M Kaps		\$92.50	LCD Uniforms	23-39	605
Service Pins		\$165.00	LCD Uniforms	23-39	610
#324 PM & Power Steering Pump		\$6,321.16	Centre State	23-40	614

Item	\$ Total	From	PO #	Account
TOTAL	\$31,016.47			

Motion to approve the \$31,016.47 in non-recurring expenses by Trustee Steele. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

**VII. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VIII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of February 9, 2023**

Motion to approve regular meeting minutes of February 9, 2023 by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**IX. CITIZEN REMARKS AND CORRESPONDENCE**

Received a thank you card from Mike and Darlene Bray on the Green Plant.

**X. REPORT OF COMMAND**

In the month of February, the Fire District responded to 111 emergency calls. 86 BLS, 4 Fire, 9 MVA, 12 other.

Chief's report provided attached to minutes.

Chief notified that board that the security cameras are installed and operating.

Chief told the board the Limestone Township grant dollars purchase vest with these dollars.

Chief Hoerr presented to the board an estimate for the duct work in the Administration area for the cooling and heating issues.

Motion to get the duct work done in the Administration area for the cooling and heating issues by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Chief discuss with the board on employee paystubs to be electronic instead of having to go pick up stubs every other weeks from Vendor.

Motion to approve the CAVU on-line documents information to be setup for the employees by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Chief let the board know that he received Larry Bynum resignation on 3-7-2023 and that he have turn in all his gear.

Motion to accept Larry Bynum resignation by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Chief Hoerr discuss with the board on gutters on Station 2 and Station 5. He received an estimate for these two stations for the gutters screen would cost \$2,225.

Motion to approve the gutter screens at Station 2 and Station 5 for a cost of \$2,225 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Chief Hoerr asked the board to increase the pay per call for the 4<sup>th</sup> quarter (Jan – Mar. 2023) only from the \$5 to \$8.

Motion to approve the pay per call amount to \$8 for the 4 quarter only by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Trustee Helfrich called for a 10 minutes break at 7:50 pm.

Meeting called back to order by Trustee Helfrich at 8:00 pm.

Roll Call: Trustee Helfrich – Present; Trustee Weber – Present; Trustee Campen – Present; Trustee Hoffman – present; Trustee Steele – Present. 5 of 5 trustee present.

## **XI. BUDGET REQUEST**

## **XII. OLD BUSINESS**

### **A. MOVEMENT OF FUNDS OF \$600 FROM 627 LIEUTENANT STIPEND TO 625 ASSISTANT CHIEF STIPEND AND CHANGE ASSISTANT CHIEF STIPEND AMOUNT AND CHANGE ASSISTANT CHIEF STIPEND AMOUNT PER PHONE VERBAL – PER PHONE VERBAL 2-15-2023.**

Per phone confirmation to move \$600 from 627 Lieutenant Stipend too 625 Assistant Chief Stipend and Change Assistant Chief Stipend amount of \$300 to \$900.

Trustee Barry Campen – yes; Trustee Jeff Hoffman – yes; Trustee Cindy Weber – yes; Trustee Tom Helfrich – yes; Trustee Keith Steele – N/A. Motion carried 4-0.

Motion per phone verbal on 2-15-2023 to move \$600 from 627 Lieutenant stipend to 625 Assistant Chief Stipend and change the Assistant Chief Stipend from \$300 to \$900 by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Roll call: Trustee Helfrich - yes; Trustee Weber - yes; Trustee Campen - yes;

Trustee Hoffman - yes; Trustee Steele - yes. Motion carried 5-0

### **B. Approval of Bond Interest payments to UMB Bank for \$60,273.75 Plus Wire Fee.**

Motion to approve bond interest payment to UMB Bank of \$60,273.75 plus wire fee of \$25.00 by Trustee Hoffman. Seconded by Trustee Weber. No further discussion. Motion carried 5-0

### **C. BANQUET – APRIL 29, 2023**

Trustee Weber ask for suggestions for the menu for the banquet coming up next month. The menu discuss was fried chicken and ham, mashed potatoes and gravy, green beans, corn and a veggie salad. It would start at 6 pm for the meet and greet. Trustee Weber ask for the Officer and Firefighter of the year names. Chief Hoerr presented her with the Firefighter of the year and said next week he would have the Officer of the year information for Trustee Weber. All employees received a stipend and the 2 outside duty crew member Frank Kaps and Thomas Murfin for a \$50 stipend.

Motion to give Frank Kaps and Thomas Murfin a \$50 stipend at the banquet by Trustee Steele. Seconded by Trustee Campen.

**D. 75<sup>TH</sup> ANNIVERSARY – JUNE 10, 2023**

Chief Hoerr notified the board that we have the 75<sup>th</sup> Anniversary Coins. All Limestone Personnel/Board will receive (1) one free coin. Any additional ones will need to be purchase for \$10.

The fire pole been secured for the event. The week of the 75<sup>th</sup> Anniversary have a lighted sign to display letting everyone know about the open house. The open house will be from 11am to 2 pm on June 10, 2023. Trustee Weber asked all the board members to be here early to help setup for the event. Rabers will be doing the food of 50 hot dogs and 150 Pork Burgers. Trustee Steele is to finalize this information for Rabers. Trustee Steel said he could donate the paper plates, paper products etc. Should get assorted individual bags of chips. Discuss getting the cupcakes at Sams for the 75<sup>th</sup> Anniversary. Trustee Campen will be in charge of the coins at the open house.

**Trustee Steele leave the meeting at 8:30. Now only have 4 of 5 trustee presented.**

**E. NEW LEGISLATIVE ENACTMENTS**

All the board members were given all the notice on the new Decennial Committee and that they committee need to be in place by June 10, 2023. Trustee Campen discuss with the board about the committee and that they have to get 2 individuals in the community to be on this committee with the board. Trustee Hoffman suggest that this meeting meet on the 3<sup>rd</sup> Thursday of the month and that this committee must meet at least three (3) times. No action taken.

**F. RECORD RETENTION**

The board was presented with information on record retention and what the department can and can't do. No action taken.

**G. NEW ENGINE**

This was discussed and motion in the Guest Speaker Presentation section.

**XIII. NEW BUSINESS**

**A. REVIEW AND APPROVAL OF RECURRING EXPENSE PAYEE LIST**

Motion to approve Recurring Expense Payee List by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried. 4-0.

**B. REVIEW AND APPROVAL ON INCREASE CREDIT LINE FOR BANK CREDIT CARD**

Trustee Campen and Chief Hoerr discuss with the board increasing the credit line from \$10,000 to \$15,000. Motion to increase the credit line on the credit card from \$10,000 to \$15,000 by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried. 4-0.

**XIV. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

Chief Hoerr notified the board that our server is not working properly and need a new one. Have a quote for a replacement server and firewall with 2 TB storage will cost \$16,673.30

Motion to approve a replacement server and firewall with 2 TB storage for \$16, 573.30 by Trustee Hoffman. Seconded by Trustee Helfrich. Motion carried 4-0.

Trustee Campen discuss with the board on the Vehicle savings account to invest in Certificate of Deposit (CDARS) program due to higher interest rates. Trustee Campen said would have to open a new account for these CD's purchases. Discuss the dollar amount to move into the Certificate of Deposits.

Trustee Campen mentioned to the board will have to have 2 to 3 people that the bank can call when it matures in 4 weeks to say yes to roll it or move it back to the vehicle savings account.

Motion to open a new account at Better Banks for two Certificate of Deposit (CDARS) program one for 600,000 and one for 100,000 totaling \$700,000 for 4 weeks maturing by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 4-0.

Roll Call: Trustee Helfrich – yes; Trustee Weber – yes; Trustee Campen – yes; Trustee Hoffman – yes; Trustee Steele – not present. 4 of 5 trustee present. Motion carried 4-0.

**XV. CLOSED SESSION**

**XVI. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVII. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at **6:00pm on Thursday April 13, 2023** at the Central Fire Station at 7800 W. Plank Rd.

**XVIII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Helfrich at 9:15 p.m.

**APPROVED**

Date & Time \_\_\_\_\_ @ \_\_\_\_\_

By: \_\_\_\_\_