



### **Board of Trustees**

Tom Helfrich, President  
Cindy Weber, Vice President  
Jeffrey Hoffman, Secretary  
Barry Campen, Treasurer  
Keith Steele, Trustee

**Limestone Township Fire  
Protection District**  
Dale Hoerr, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
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Board@LimestoneFire.net  
www.limestonefire.org

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## **BOARD MEETING**

## **OF TRUSTEES MINUTES**

**Called to**

**order on Thursday, April 13, 2023 AT 6:01 pm by Trustee Helfrich**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

### **I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Hoerr, Assistant Chief Kaps, Andy Eichhorn, Nathan Nelson, Christine Donahue, Jeff Donahue, John Worley, Jodi Noe and Darlene Gramm-Bray.

### **II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Andrew Eichhorn has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 2.

Motion to bring Candidate Eichhorn onto Limestone as a Probationary Firefighter assigned to Central Station by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Nathan Nelson has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 2.

Motion to bring Candidate Nelson onto Limestone as a Probationary Firefighter assigned to Station 2 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Firefighter applicant was present to meet and interview with the Board of Trustees. Candidate Christine Donahue has applied to Limestone. The Board reviewed the candidate's application and all Board members had an opportunity to meet and ask questions of the candidate. The candidate is recommended by the interview committee and Chief Officers. The candidate would be assigned to Station 2.

Motion to bring Candidate Christine Donahue onto Limestone as a Probationary Firefighter assigned to Station 2 by Trustee Helfrich. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**III. REPORT OF DISTRICT ACCOUNTANT**

The board was notified that our Accountant Cory help set up the Certificate of Deposits on the books as an Asset in our accounting system. It was explained to the board that the funds in the CD's will not show up on the bank or our account listing in the accounting system. No further discussion. No action taken.

**IV. REVIEW AND APPROVAL OF TREASURER'S REPORT**

**A. March 2023 Treasurer's Report**

Motion to approve March 2023 Treasurer's report by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item	\$ Total	From	PO #	Account
Gutter Screens at St 2 & 5	\$2,225.00	Blue Line Roofing	23-41	616
#324 Codes/Wiring	\$442.65	Patriot Fire	23-42	614
Def Fluid #326	\$41.97	O'Reilly	23-43	614
Asbestos Insp for Training Burn 1808 N Park	\$850.00	Maurer Enviro	23-44	618
A.E.D. Pads & Test Strip	\$287.44	McKesson	23-45	606
(4) Turn out Gear	\$11,320.00	Dinges	23-46	645
#324 to Centre State	\$350.00	Mr. Tow It	23-47	614
Reimburse Training Prop #4	\$38.67	Scott Still	23-48	618
Maintenance Work on 321, 322, 326, 344	\$7,670.40	Patriot Fire	23-49	614
Misc. Supplies	\$69.69	Bartonville Hdwe	23-50	603
Demo/Burn Permit 1808 N Park Ave VISA CC	\$153.38	IL EPA	23-51	618

Item	\$ Total	From	PO #	Account
Semi-Annual P.M. Central Generator	\$992.50	Evapar	23-52	616
New Server & Firewall Central Sta.	\$16,673.30	Sora	23-53	645
Station, Office, Rehab Supplies VISA CC	\$970.46	Sam's Club	23-54	602/603 /604
Fuses & Mstr Cyl Cap #322 & 333	\$13.54	O'Reilly	23-55	614
Reboot Server/Login Work Sta.	\$310.00	Sora	23-56	604
#324 Replc. P/S Hose	\$176.74	Centre State	23-57	614
<b>TOTAL</b>	<b>\$42,585.74</b>			

Motion to approve the \$42,585.74 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of March 9, 2023**

Chief Hoerr pointed out to the board that the purchase of the certificate of deposit was for two (2) Cd's one for 600,000 and one for 100,000. The original entry was for purchase of one (1) cd for the amount of \$700,000.

Motion to amend the meeting minutes of March 9, 2023 to change it from one cd for 700,000 to two cd for amounts of 600,000 and 100,000 by Trustee Campen. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

Motion to approve regular meeting minutes of March 9, 2023 by Trustee Hoffman. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

**IX. CHIEF'S REPORT**

In the month of March, the Fire District responded to 140 emergency calls. 99 BLS, 10 Fire, 5 MVA, 26 others.

**Chief's report provided attached to minutes.**

Chief Hoerr notified the board on the contract with I3 Broadband/Voice Spring and that around May sometime we will be getting new phones with no cost to the department.

**X. BUDGET REQUEST**  
**XI. OLD BUSINESS**

**A. Banquet – April 29, 2023**

Trustee Weber said she has the contract for the DJ. She is waiting on Timberlake to give her the cost for the meals and will get invoice to us once received.

Otherwise, Trustee Weber believe everything is going along as plan. No further discussion.

**B. 75<sup>th</sup> Anniversary – June 10, 2023**

Trustee Weber told the board that the food from Rabers is secured and Rabers will get the health department permit which will be included in our bill. The permit cost is around \$50. Trustee Weber said will have 180 cupcakes for the open house. Trustee Weber discuss with the board on helping at the open house. No further discussion.

**C. New Legislative Enactments – Committee**

The board discuss the committee. They have one person Jodi Noe that will participate on the committee. They are still looking for another person. Planning on have the other person by the May 2023 meeting for the committee to be form by the June 2023 deadline. No further discussion.

**XII. NEW BUSINESS**

**A. Movement of Dollars from contingency for 606 EMS Supplies for \$1,500.00, 614 Vehicle Repair & Maintenance for \$5,000.00 and 645 Equipment Capital for \$1,568.30**

Motion to approve movement of Dollars from contingency for 606 EMS Supplies for \$1,500.00, 614 Vehicle Repair & Maintenance for \$5,000.00 and 645 Equipment Capital for \$1,568.30 by Trustee Hoffman.

Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

**B. HVAC CONTRACT**

Chief Hoerr notified and discuss with the board that our current HVAC Armstrong have went out of business and we had to find a new HVAC. We have a new quote/contract for Meister for a 1-year contract.

Motion to accept Meister Contract for 1 year by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**C. Handout – Budget Worksheet 2023-2024**

The board was given a handout for the 2023-2024 budget worksheet to review for May meeting Preliminary Budget Draft. No further discussion. No action taken.

**D. Open Meeting Act**

Trustee Campen passed out a Frequently Asked Questions for Public Bodies Open Meeting Act handout. It notified the board that he doesn't want to be the open meeting act officer anymore. He reminds the board that next month at the May Meeting that someone else will need to be the OMA Officer. The board discuss the handout. No further discussion. No action taken.

**XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XIV. CLOSED SESSION**

**A. Personnel**

Motion to go into executive session for Personnel by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

Trustee Helfrich called for a recess for executive session at 7:17pm.

Meeting called back to order by Trustee Helfrich at 8:09pm.

Trustee Helfrich – Present, Trustee Weber – Present, Trustee Hoffman – Present, Trustee Campen – Present, Trustee Steele – Present. 5 of 5 Trustees Present.

Continue to next month (May) for further discussion on Firefighter A. No action taken.

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at **6:00pm on Thursday May 11, 2023** at the Central Fire Station at 7800 W. Plank Rd.

**XVII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Helfrich at 8:11 p.m.

<b>APPROVED</b>	
Date & Time _____	@ _____
By: _____	