



Board of Trustees

Jeffrey Hoffman, President
Tom Helfrich, Vice President
Keith Steele, Secretary
Barry Campen, Treasurer
Cindy Weber, Trustee

**Limestone Township Fire
Protection District**
Dale Hoerr, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
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Board@LimestoneFire.net
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BOARD OF TRUSTEES MEETING MINUTES

Called to order on Thursday, August 10, 2023 AT 6:00 pm by Trustee Hoffman

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

CALL TO ORDER MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen - Present, Trustee Steele – Not Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 4 of 5 Trustees Present. Also in attendance was Chief Hoerr, Mike Kaps, Darlene Gramm-Bray, John Worley, Annette Hoerr, Jodi Noe, Jake VanDyke, Connor Donahue, Alex Stauthammer, Christina Brown, William Kemper, Alexis Mathewson, Stacey Creger, Monte Creger, Chelsea Cody, Nate Nelson, and Scott Ballew.

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

III. REPORT OF DISTRICT ACCOUNTANT

A. Questionnaire'(s)

The board review the questionnaire that Gorenz and Associates sent out. The board discuss that only Board members and the Administration personnel be able to fill out the questionnaire.

Motion questionnaire that Gorenz and Associates sends out will only be for the Board members and Administration personnel be able to fill out the questionnaire by Trustee Helfrich. Seconded by Trustee Weber. No further discussion. Motion carried 4-0.

B. Engagement Letter

The board reviewed the Audit Engagement Letter with Gorenz and Associates.

Motion to approve the Audit Engagement Letter with Gorenz and Associates by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

IV. REVIEW AND APPROVAL OF TREASURER’S REPORT

A. July 2023 Treasurer’s Report

Motion to approve July 2023 Treasurer’s report by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

Item		\$ Total	From	PO #	Account
#321 Mobile Radio Repair		\$165.00	Supreme Radio	23-99	617
#324 turbo replcement from po# 23-75		\$387.25	Center State	23-100	614
Vehicle supplies DEF, Trk, Soap, Oil dry		\$152.87	O’Reillys	23-101	614
BLS/PCR software		\$2,908.94	ESO	23-102	604
For surge Protector Radio Rm		\$39.95	Interstate Battery	23-103	604
#321 & #322 Annual Pump Test		\$816.50	Patroit Fire	23-104	614
4-cycle fuel		\$60.23	Bartonville Hardware	23-105	614
PM Ice Machine		\$525.00	Johnson	23-106	616
Service Call Central Water Heater		\$649.00	JC Dillion	23-107	616
Candy for 4 th of July Parade	VISA CC	\$151.40	Sams Club	23-108	602
Siren Control Box #353	VISA CC	\$411.09	Feld Fire	23-109	614
Annual Air pack testing		\$2,790.26	M.E.S.	23-110	615
Paging System Central		\$110.00	Stan Byerly Sound	23-111	604
(3) Nozzles & Smooth Bore Tips (BNSF)		\$1,514.92	Dinges	23-112	605
#324 front brakes & rotors/exh leak		\$3,853.52	Centre State	23-113	614
(5) Minitor 6 pager batteries		\$112.50	Interstate Battery	23-114	617
TOTAL:		\$14,648.46			

Motion to approve the \$14,648.46 in non-recurring expenses by Trustee Weber. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of July 13, 2023

Motion to approve regular meeting minutes of July 13, 2023 by Trustee Campen. Seconded by Trustee Weber. No further discussion. Motion carried 4-0.

B. Review and Approval of closed meeting minutes for publications as open meeting minutes for January 2023 thru July 2023.

Motion to keep closed meeting minutes closed for Publications by Trustee Campen. Seconded by Trustee Helfrich. No further discussion. Motion carried 4-0.

VIII. CITIZEN REMARKS AND CORRESPONDENCE

A. Alexis Mathewson

Alexis Mathewson addresses the board as to her disciplinary and resignation.

William Kemper addresses the board as to his resignation.

Trustee Steele arrives to meeting at 6:25 pm. 5 of 5 Trustees present.

IX. Chief's Report

In the month of July, the Fire District responded to 134 emergency calls. 104 BLS, 7 Fire, 5 MVA, 18 other.

Chief's report provided attached to minutes.

Chief Hoerr notified the board that AMT donated a stair chair to the department.

Motion for a 5 minutes break at 6:33 pm by Trustee Hoffman. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

Meeting called back to order by Trustee Hoffman at 6:39 pm.

Roll Call: Trustee Hoffman – Present; Trustee Helfrich – Present; Trustee Campen – Present; Trustee Steele – Present; Trustee Weber – Present. 5 of 5 Trustee Present.

X. CLOSED SESSION

A. Personnel

Motion to go into executive session for Personnel by Trustee Hoffman. Seconded by Trustee Campen. No further discussion. Motion carried 5 to 0.

Roll Call: Trustee Hoffman – Present; Trustee Helfrich – Present; Trustee Campen – Present; Trustee Steele – Present; Trustee Weber – Present. 5 of 5 Trustee Present.

Trustee Hoffman called for a recess for executive session at 6:40pm.

Roll Call: Trustee Hoffman – Present; Trustee Helfrich – Present; Trustee Campen – Present; Trustee Steele – Present; Trustee Weber – Present. 5 of 5 Trustee Present.

Meeting called back to order by Trustee Hoffman at 7:08 pm.

Roll Call: Trustee Hoffman – Present; Trustee Helfrich – Present; Trustee Campen – Present; Trustee Steele – Present; Trustee Weber – Present. 5 of 5 Trustee Present.

Motion to accept Alexis Mathewson resignation as of August 10, 2023 by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

Motion to accept William Kemper resignation as of August 7, 2023 by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

XI. BUDGET REQUEST

XII. OLD BUSINESS

- A. The budget and Annual Appropriation Ordinance posted to meet the 30 days requirement and on August 1, 2023 Notice for the budget was submitted to Limestone News to be published in the paper for August 9th.**

The board was notified that the budget and annual appropriation Ordinance have met the 30 days requirement and was published in the paper on August 9, 2023.

XIII. NEW BUSINESS

- A. Water Softener**

Chief Hoerr discuss with the board on a purchase and install of a water softener with a carbon filter for Central Station.

Motion to purchase and install a water softener by Trustee Helfrich. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

XIV. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

Trustee Steele brought up to the board about the code of conducts. He mentioned that he would be interested in doing the banquet for 2024.

XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS

XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be after the Public Hearing which starts at 6:00pm on **Thursday September 14, 2023** at the Central Fire Station at 7800 W. Plank Rd.

XVII. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Hoffman at 7:22 p.m.

APPROVED

Date & Time _____ @ _____

By: _____