



**Board of Trustees**

Jeffrey Hoffman, President  
Tom Helfrich, Vice President  
Keith Steele, Secretary  
Barry Campen, Treasurer  
Cindy Weber, Trustee

**Limestone Township Fire  
Protection District**  
Dale Hoerr, Fire Chief

7800 W. Plank Rd.  
Peoria, Illinois 61604  
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Board@LimestoneFire.net  
www.limestonefire.org

**BOARD OF TRUSTEES  
MEETING MINUTES**

**Called to order on Thursday, September 14, 2023 AT 6:07 pm by Trustee Hoffman**

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

**CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE**

**I. ROLL CALL BY BOARD SECRETARY**

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber - Present, Trustee Helfrich - Present, Trustee Hoffman - Present. 5 of 5 Trustees Present. Also in attendance was Chief Hoerr, Deputy Chief Kaps, Darlene Gramm-Bray, Jodi Noe, Annette Hoerr, Alex Stauthammer, Jake VanDyke, John Worley, Jeremy Heskett, and Duncan Palmgren.

**II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)**

**III. REPORT OF DISTRICT ACCOUNTANT**

**IV. REVIEW AND APPROVAL OF TREASURER’S REPORT**

**A. August 2023 Treasurer’s Report**

Motion to approve August 2023 Treasurer’s report by Trustee Steele. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS**

Item	\$ Total	From	PO #	Account
Agent Fee	\$265.00	UMB Bank, N.A.		652
2023-2024 1 <sup>st</sup> half of Captain Stipend	\$200.00	Jeremy Heskett		626
2023-2024 1 <sup>st</sup> half of Captain Stipend	\$200.00	John Worley		626
2023-2024 1 <sup>st</sup> half of Captain/EMS Stipend	\$200.00	Robbie Ping		626
2023-2024 1 <sup>st</sup> half of Captain Stipend	\$100.00	Connor Donahue		626
DEF for #326	\$27.98	O’Reilly	23-115	614

Item		\$ Total	From	PO #	Account
(2) Captain Badges & (1) Jacket Repair		\$205.00	Sam Harris	23-116	605
(3) Fire Helmets		\$1,072.00	Air One Equip	23-117	605
(Medical Supplies (Glucagen, Albuteral)		\$477.06	OSF	23-118	606
Annual breathing Air Compress Maint.		\$384.00	SCBAS	23-119	615
#333 PM & Service on Eng & Pump		\$642.53	Centre State	23-120	614
Plaque for Mathewson	VISA	\$89.94	Joans Trophy	23-121	610
Water Heater Central Replcment	VISA	\$4,285.00	Reading Plumbing	23-122	616
Ink / Print Cart.	VISA	\$182.96	Sams Club	23-123	604
Cannon Toner Cart.	VISA	\$363.94	Office Depot	23-124	604
Toner, Legal Pads, Etc	VISA	\$1,098.13	Office Depot	23-125	604
Office / Firehouse Supplies	VISA	\$206.08	Sam's Club	23-126	602/603/ 604/ 606
#361 Oil Changes & Tires (4)	VISA	\$1,440.66	Johnny Ellis Auto	23-127	614
Printer (Chief's Office)	VISA	\$399.99	Best Buy	23-128	604
Medical Supplies		\$487.05	Emer Med Supply	23-129	606
324 Pump Test & Replc. Press Reduce		\$1,054.50	Red Line Fire/Safety	23-130	614
Air & Cabin Air filter for #300		\$30.23	O'Reilly	23-131	614
Semi-Annual Generator P.M.		\$999.50	EVAPAR	23-132	616
Sauk Valley College-Trucking, Set-up Instructor		\$2,025.00	Jeff Bryant	23-133	618
<b>TOTAL:</b>		<b>\$16,436.55</b>			

Motion to approve the \$16,436.55 in non-recurring expenses by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)**

**VII. REVIEW AND APPROVAL OF MEETING MINUTES**

**A. Regular meeting minutes of August 10, 2023**

Motion to approve regular meeting minutes of August 10, 2023 by Trustee Helfrich. Seconded by Trustee Campen. No further discussion. Motion carried 5-0.

**B. Closed Meeting minutes of August 10, 2023**

Motion to approve closed meeting minutes of August 10, 2023 by Trustee Hoffman. Seconded by Trustee Steele. No further discussion. Motion carried 5-0.

**VIII. CITIZEN REMARKS AND CORRESPONDENCE**

**IX. REPORT OF COMMAND**

In the month of August, the Fire District responded to 155 emergency calls. 99 BLS, 7 Fire, 14 MVA, 35 other.

Chief's report provided attached to minutes.

**X. BUDGET REQUEST**

**XI. OLD BUSINESS**

**A. Review and approval of 2023-2024 Budget**

Trustee Hoffman – Present; Trustee Helfrich – Present; Trustee Campen – Present; Trustee Steele – Present; Trustee Weber – Present. 5 of 5 Trustee Present.

Trustee Hoffman – Yes; Trustee Helfrich – Yes; Trustee Campen – Yes; Trustee Steele – Yes; Trustee Weber – Yes.

Motion to approve the 2023-2024 Budget by Trustee Hoffman. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**XII. NEW BUSINESS**

**A. UMB Bank, N.A. Agent Fee \$265.00 movement of funds transfer between bank accounts on August 16, 2023.**

Motion to approve the movement of the \$265.00 from Bond Fund acct on August 16, 2023 to Primary Checking acct for payment to UMB Bank, N.A. Agent Fee and Expense by Trustee Helfrich. Seconded by Trustee Weber. No further discussion. Motion carried 5-0.

**B. Station 4 Landscape**

Trustee discuss the Landscape at Station 4. The board decide to clear cut the brush and trees and later landscape with rock. The board said to have Perfect Lawn to prune the brushes at Central House and Station 4.

Motion to approve the removal of brush and trees at Station 4 and have Perfect Lawn to prune at Central Station and Station 4 by Trustee Steele. Seconded by Trustee Helfrich. No further discussion. Motion carried 5-0.

**C. Lights For Central House and Station 4**

Trustee Campen discuss with the Board on the can lights at Central House and Station 4 to get both house's done for \$2,125. S&S will be doing the can lights work for Ameren.

Motion to approve the replacement of the Can lights with led at Central House and Station 4 for the \$2,125 by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion Carried 5-0.

Trustee Campen discuss with the board on the LED upgrade inside the Central Station and Station 4. Station 4 upgrade will be free thru the Ameren upgrade. Central Station upgrade for the LED will cost \$480.

Motion to approve the LED lighting upgrade thru Ameren for Central House with a cost of \$480 and Station 4 with a cost of Free by Trustee Campen. Seconded by Trustee Hoffman. No further discussion. Motion carried 5-0.

**D. FOIA & OMA Updates Hand-outs**

All the Trustee discuss the FOIA & OMA update, instructions and where to go to take the test online. No further discussion. No action taken.

**E. Trustee Tips – Essential Trustee Training**

The Trustee review and discuss the tips on Essential Trustee Training. No further discussion. No action taken.

**XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD**

**XIV. CLOSED SESSION**

**XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS**

**XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES**

The next regular meeting of the Board of Trustees will be at **6:00pm on Thursday October 12, 2023** at the Central Fire Station at 7800 W. Plank Rd.

**XVII. ADJOURNMENT**

Without objections the meeting was adjourned by Trustee Hoffman at 6:36 p.m.

<b>APPROVED</b>
Date & Time _____ @ _____
By: _____