



BOARD OF TRUSTEES

Board of Trustees

Jeffrey Hoffman, President
Tom Helfrich, Vice President
Keith Steele, Secretary
Barry Campen, Treasurer
Cindy Weber, Trustee

**Limestone Township Fire
Protection District**
Dale Hoerr, Fire Chief

7800 W. Plank Rd.
Peoria, Illinois 61604
T (309) 697-4312

MEETING MINUTES

Called to order on Thursday, January 11, 2024 AT 6:00 pm by Trustee Hoffman

Central Fire Station - 7800 W. Plank Rd. - Training Room - Peoria, Illinois 61604

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

I. ROLL CALL BY BOARD SECRETARY

Trustee Campen - Present, Trustee Steele - Present, Trustee Weber – Not Present, Trustee Helfrich – Not Present, Trustee Hoffman - Present. 3 of 5 Trustees Present. Also in attendance was Chief Hoerr, Deputy Chief Michael Kaps, Brandon Witt, Frank Kaps and Darlene Gramm-Bray

II. FIRE FIREFIGHTER APPLICANTS (MAY BE DONE IN CLOSED SESSION)

III. REPORT OF DISTRICT ACCOUNTANT

IV. REVIEW AND APPROVAL OF TREASURER’S REPORT

A. December 2023 Treasurer’s Report

Motion to approve approve December2023 Treasurer’s report by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 3-0.

V. REVIEW AND APPROVAL OF NON-REOCCURRING BILLS

| Item | \$ Total | From | PO # | Account |
|----------------------|------------|------------------|--------|---------|
| C Brown / Dishgarden | \$68.90 | Prospect Florist | | 611 |
| 344 PM & Oil Change | \$1,323.87 | Redline Fire | 23-189 | 615 |

| Item | \$ Total | From | PO # | Account |
|--|-------------------|----------------------|--------|---------|
| 326 Repaired EGR Tubes & Replcd Bellows | \$2,424.27 | Cummins | 23-190 | 615 |
| SCBA Mask (1) (IL American Grant \$) | \$396.56 | M.E.S. | 23-191 | 605 |
| Airway, Test Strips, burn Sht, glucose | \$181.15 | E.M.P. | 23-192 | 606 |
| CPAP, Lancets | \$384.22 | McKesson | 23-193 | 606 |
| Rope for 326 Ext Ladder | \$12.28 | Bartonville Hardware | 23-194 | 615 |
| Annual fire Ext Testing | \$342.85 | Getz Fire Equip | 23-195 | 615 |
| Chief & Dep Chief Starcom 21 Cell Radio | \$370.00 | Motorola Solutions | 23-196 | 617 |
| Water, coffee, Paper Towels Etc VISA | \$385.20 | Sam's Club | 23-197 | 602 |
| Soda for X-mas Party/dinner VISA-Country Finl Donation | \$107.30 | Kroger | 23-198 | 602 |
| Frames for Certs. / Pine-sol, Lysol wipes VISA | \$121.25 | Dollar General | 23-199 | 604/603 |
| X-Mas Dinner Visa – Country Finl Donation | \$512.00 | LaGondola | 23-200 | 602 |
| Tire Plug Kit | \$8.19 | O'Reilly | 23-201 | 614 |
| Reimburse Velcro Roll | \$23.95 | Mike Kaps | 23-202 | 604 |
| | | | | |
| TOTAL: | \$6,593.09 | | | |

Motion to approve the \$6,593.09 in non-recurring expenses by Trustee Campen. Seconded by Trustee Steele. No further discussion. Motion carried 3-0.

VI. REPORT OF DISTRICT ATTORNEY (MAY BE DONE IN CLOSED SESSION)

VII. REVIEW AND APPROVAL OF MEETING MINUTES

A. Regular meeting minutes of December 14, 2023

Motion to approve regular meeting minutes of December 14, 2023 by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 3-0.

B. Review and Approval of Closed meeting minutes for publications as open meeting minutes for July 2023 thru December 2023.

Roll Call: Trustee Hoffman – Present; Trustee Helfrich – Not Present; Trustee Campen – Present; Trustee Steele – Present; Trustee Weber – Not Present

Roll Call to keep closed meeting minutes closed: Trustee Hoffman – yes; Trustee Helfrich – Absent; Trustee Campen – yes; Trustee Steele – yes; Trustee Weber – Absent.

Motion to keep closed meeting minutes July 2023 thru December 2023 as closed meeting minutes by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion Carried 3-0.

VIII. CITIZEN REMARKS AND CORRESPONDENCE

Notified the board of the donations received from the following:

Received Memorial James Witt donation of \$50.00 from Wanda Thompson.

Received Memorial James Witt donation of \$25.00 from Guydeen Roos.

Received Memorial James Witt donation of \$50.00 from Donald and Suzan Lancaster.

Received Memorial James Witt donation of \$25.00 from Jim and Arlene Hauk.

IX. CHIEF REPORT

In the month of December, the Fire District responded to 140 emergency calls. 109 BLS, 5 Fire, 6 MVA, 20 others.

Chief's report provided attached to minutes.

X. BUDGET REQUEST

XI. OLD BUSINESS

A. Move dollars from contingencies to 629 Attorney Fee

The board discuss on the dollar amount needed to be transfer to attorney fee category of \$10,000.

Motion to approve to move \$10,000 from contingencies to 629 Attorney Fee by Trustee Campen. Seconded by Trustee Steele. No further discussion. Motion carried 3-0.

B. Review and approval of 2023 injuries and accidents (OSHA 300A)

Table to next month. No further discussion.

C. UMB Audit Confirmation

Board was notified that the UMB Audit Confirmation was sent to Peoria County on January 4, 2024. No action taken.

D. Annually disclosure report for review of Board Transcript Interest rate and maturity and final document be present next month.

Have a new representative from Bernardi Securities that is doing our reports now. His name is Kevin Wills replacing Elena Botiva. Mr. Wills is in the Bloomington, IL area. Will have to table it to next month. No action taken.

E. BANQUET – 2024

Trustee Steele presented to the board that the Banquet be April 13, 2024. Will need a \$200.00 deposit.

Trustee Steele said that King Davis will DJ at the Banquet.

Menu for the meats is Pot Roast, Pork BBQ and Fried Chicken. Will have salads, mash potatoes and gravy and rolls and butter. Ice Tea, Lemon Aid and Water is included.

The board discuss on gift cards for the banquet. The board decided \$20.00 Casey's gift cards for all the firefighter and board.

Motion to approve \$20 Casey’s gift cards for all the firefighter and board by Trustee Steele. Seconded by Trustee Hoffman. No further discussion. Motion carried 3-0.

XII. NEW BUSINESS

A. Economic Interest Statement

Board was notified that all the board members names have been submitted for the 2024 Economic Interest statement. No action taken.

B. LED Lights upgrade for Station 2 and Station 5

Motion to approve LED lighting at Station 2 and Station 5 by Trustee Campen. Seconded by Trustee Steele. No further discussion. Motion carried 3-0.

XIII. OTHER BUSINESS THAT LAWFULLY COMES BEFORE THE BOARD

A. On 12-15-2023 Notice of 2024 Board of Trustee Meeting dates was submitted to Limestone News to be published in the Paper.

Board notified that board meeting dates was published in the paper. No action taken.

XIV. CLOSED SESSION

XV. ANNOUNCEMENT/ACKNOWLEDGEMENTS

XVI. SETTING OF PLACE AND TIME FOR NEXT MEETING OF BOARD OF TRUSTEES

The next regular meeting of the Board of Trustees will be at **6:00pm on Thursday February 8, 2024** at the Central Fire Station at 7800 W. Plank Rd.

XVII. ADJOURNMENT

Without objections the meeting was adjourned by Trustee Hoffman at 6:31 p.m.

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| <p>APPROVED</p> <p>Date & Time _____ @ _____</p> <p>By: _____</p> |
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